Summary of Motions – Board of Directors Meeting

Board Meeting Date: February 28, 2026

Location: via Zoom

Motion No.	Action Taken	Moved By	Seconded By	Result
1	Approval of Agenda	Martha Chavarria	Dr. Bárbara Flores	unanimous
2	Approval of the November 8, 2025 Board Meeting Minutes	Dr. Sarah Zepeda	Maryann Lee	unanimous
3	Approval of the financials for December 31, 2025, November 30, 2025, & January 31, 2026	Dr. MariaElena Esquer	HồngTiên Trần	unanimous
4	Approval of clarification to the Employee Handbook by adding a third vacation accrual tier stating that full-time employees with five (5)or more years of employment accrue three weeks of vacation at a rate of 4.62 hours of accrued biweekly. This clarification reflects the Board's original intent at the time of handbook approval and shall be applied retroactively to July 1 2025.	Rosa Armstrong	Dr. Angélica Hurtado	unanimous
5	Approval of continuing the Oaxaca Institute with Global Exchange providing the International Insurance.	Dr. Bárbara Flores	HồngTiên Trần	Yes -1 Oppose- 3 Abstain - 5

Result Definitions (Use.the.following.as.standard.entries.in.the.Result.column?as.applicable)

- **Approved – Unanimous**
- **Approved (# -#)**
- **Approved (# - #, # Abstentions)**
- **Failed (# - #)**
- **Tabled**
- **Withdrawn**
- **Referred to Committee**
- **No Action Taken**