

Summary of Motions – Board of Directors Meeting

Date: September 13, 2025

Location: via Zoom

Motion #	Motion Description	Moved By	Seconded By	Decision
1	Approval of agenda September 13, 2025	Dr. Bárbara Flores	Mary Helen Ybarra	Approved: unanimously
2	Approval of the minutes of June 14, 2025 Board meeting	Dr. Elen Esquer	Martha Chavarria	Approved: unanimously
3	Approval of the workshop schedule to 60-minute presentations, excluding the 6 spotlight speakers on Wednesday, March 4 and approving the staff transition to a 10-hour day, 4-day work schedule effective Monday, March 1, 2026.	Dr. Reyes Quezada	Dr. Annie Duong	Approved: unanimously
4	Approval of the digital advertising opportunities at CABE 2026	Marissa Lazo-Necco	Dr. Angelica Hurtado	Approved: unanimously
5	Approval of the recommendations not to have membership discounts tied to the CABE 2026 in CVENT. 2) Eliminating giveaways (t-shirt, ME subscription) and instead offer a discount at the CABE Store (5%)	Dr. Bárbara Flores	Dr. Annie Duong	Approved: unanimously
6	Approval of the proposed recommendations on chapter rebates: 1) chapters submit prior fiscal year financials 2) Flat \$500 rebate for all chapters 3) up to \$500 scholarships issued (no change).	Dr. Annie Doung	Marissa Lazo-Necco	Approved: unanimously
7	Meeting adjourned at 11:16 a.m.	Dr. Reyes Quezada	Mary Helen Ybarra	Approved: unanimously