

HIGHLIGHTS

- Ongoing meetings with CABE President, Executive Committee, Finance Committee, Legal Counsel, Audit Committee, Political Action Sub Committee • Facilitated on December 5th a collaborative convening of CDE, Consulates from Mexico, Baja CA Secretary of Education & Korean Education Center.
- Attended a convening in Baja CA between Secretaries of Education from Baja CA and Sonora re: Immigrant Student Education & Collaboration
- Presented on Brain-Based Education Best-Practices for Korean Teachers On December 2, 2024.
- Facilitated session in the SDSU Re-Border Conference
- Facilitated a Preliminary Energy & Facility Assessment to identify upcoming needs for our facility to report to CABE Board.
 - Maintained communication and collaboration with international colleagues in Mexico (IME and Baja CA), Korea, Peru and Spain.
- Directed and facilitated work environment and challenges with flex time for staff, making changes that eliminated CABE COVID additional costs.
- Supported CABE Team during tragic loss of loved ones as needed.
- Implementation of 2023-24 balanced budget with Accountant, Board and staff
- Worked with team to monitor and continue to develop Translation and Interpretation program.
- Attended meetings and trainings for grant programs—CEI, NPD-Project PROMESA, EPPIC
- Met with CAPTE/IHEs Teams regarding credentialing and CCTC issues and priorities to develop future Systemic K-16 DLI Teacher Pathways.
- Initiated and supported the process for collaboration towards obtaining WASC Accreditation for CABE. Obtained February 2024!
- Held Virtual Team Meetings in September, October and November and prepping for December meeting and Holiday Celebration • Supported successful district contracts/implementation of ELD/DLI Teacher Academies, Regional Conferences & P2I PDs.
 - Continued promotion and planning for CABE 2024 Annual Conference
 - Supported obtaining new contracts and implementation and growth of EPPIC PDs for OCOE, SBCSS, LACOE & SCOE.
 - Supported CABE Team members and Board with a Virtual JDA session in November.
 - Continued to conduct Meet & Greets with Board members, Partners and District Staff.
 - Supported, wrote and submitted grant reports for Sobrato Family Foundation, EWIG, and the Community Engagement Initiative • Maintained restrictions on all non-essential expenses
 - Supported updating of customer service systems and process support
 - Participated in Award Selections for CABE 2024 (SOE Schools, Teachers, Students, etcetera).
 - Met with policy partners on varying levels of support—CDE, National EL Roundtable, Sobrato Policy Partners, National Dual Language Forum, Cal Tog, CCEE Systems of Support, CTA, OELA meetings and webinars
 - Met weekly/biweekly/monthly with CC members, staff, CABE lobbyist, and other daily connections
 - Maintained weekly visits by staff to office for mail and other issues with team member
 - Participated in Zoom and Webinar Trainings
 - Attended and participated in Chapter CABE meetings and holiday events to build relations, exposure and support.
 - Organized and developed an “Equity Leads” partnership with Yolo County OE, San Bernardino County SS, CALSA, CAASA and applied for a 2M grant
 - Serving as the strategic plan manager, ensuring that all work plans for Board identified priority projects are fully implemented and funded.
 - Monitored the progress and growth of implementation of the CABE Strategic Plan.
 - Reviewed strategic plan with staff and identifying their areas of focus and support.

- Continued to support Strategic Plan for Professional learning directly through meeting with directors of Program and Events and Professional Development Services regularly. Major professional learning accomplishments include planning for CAFE 2024.
- Supported Family and Community Engagement through support of Parent and Family Engagement team via statewide contracts, NPD Grant, marketing, growing the team, addressing, and working on budget issues, etc. Supported the development and third year implementation of the NPD Promesa grant.
 - Met with Professional Learning Collaboration Team comprised of several different CAFE teams to consider organizational professional learning projects and issues, priorities, points of intersection and joint projects across team.
- Conducted nominations and election process for the vacant Director of Parent Relations CAFE Board position. Onboarded and oriented new person.
- Engaged with Chapter Leaders and Regional Representatives.

TRAVEL

November-February 2020

- Baja CA, MTG w/Secretary of Education from Baja CA and Sonora on Immigrant & Binational Students and the growing future of Bilingual Teachers.
- San Francisco: CSBA Conference
- San Jose: CEI Convening and CALSA Focus on Results

Future Travel

- None immediately planned