



## California Association for Bilingual Education

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"Biliteracy, Multicultural Competency & Educational Equity for All"

# 2022-2023 CABE Board of Directors

President

Dr. Bárbara Flores

CSU San Bernardino

President-Elect
Raúl Maldonado
Palmdale School District

Vice President
Elodia Ortega-Lampkin
Woodland Joint Unified School District

Director of State/Legislative Affairs

Mary Helen Ybarra

Corona-Norco Unified School District

Director of Community Affairs

Marissa Lazo-Necco

San Bernardino County

Superintendent of Schools

Director of Financial Affairs

Karling Aguilera-Fort

Contact School District

Director of Para-Professional Affairs

Rosa Armstrong

Palmdale School District

Director of Parent Relations
Dr. José Hugo Moreno
Mountain View School District

Director of Secondary & IHE Affairs

Dr. Lettie Ramírez

CSU East Bay

Region I Representative Gloria Ulloa Rodríguez (Retired Educator)

Region II Representative

Dr. Zenaida Aguirre-Muñoz

UC Merced

Region III Representative

Dr. Reyna G. García Ramos

Pepperdine University

Region IV Representative
Angélica Hurtado
San Bernardino County

San Bernardino County Superintendent of Schools

Region V Representative Maria Elena Esquer Palmdale School District

Chief Executive Officer

Jan Gustafson-Corea

CABE

Legal Counsel

Mary T. Hernández

Garcia, Hernández, Sawhney, LLP

### Board Minutes June 24, 2023

Pursuant to a written notice be delivered to each member of the Board of Directors of the California Association for Bilingual Education held a regular Board meeting on Saturday, March 24, 2023, at 20888 Amar Road, Walnut, CA 91789.

#### **Board Members Present**

Dr. Bárbara Flores, President; Elodia Ortega-Lampkin, Vice President; Raúl Maldonado, President-Elect; Dr. Lettie Ramírez, Director of IHE Affairs; Dr. Karling Aguilera-Fort, Director of Financial Affairs; Rosa Armstrong, Director of Para-Professionals Affairs; Dr. Hugo Moreno, Director of Parent Affairs; Mary Helen Ybarra, Director of State/Legislative Affairs; Dr. Annie BichLoan Duong, Region I Representative; Dr. MaríaElena Esquer, Region V Representative; Dr. Zenaida Aguirre-Muñoz, Region II Representative; and Dr. Sarah Zepeda, Region V Representative.

#### **Staff Members and Consultants**

Jan Gustafson-Corea, Chief Executive Officer; María Villa, Deputy Director; Delma Chwilinski-Sheridan, Director of Programs and Events; Rubí Flores, Director of Professional Learning Services; Dr. Alma Castro, Director of Multilingual California Project; Joshua Jauregui, Administrative Systems Manager and Membership Relations; Norma Rocha, ITCD Manager; Yvette Chong-Coontz, Accounting and Financial Management Consultant; Laurie Miles, Communication Coordinator; Aida Madison, Executive Assistant; Maria Valencia, FACE Contract Service Coordinator, Sara Kennedy, Professional Learning Program Specialist.

Legal Counsel/Partners/Guests: Mary T. Hernández, Legal Counsel (GHS LLP); Jennifer Baker, Legislative Advocate (Murdoch, Walrath, Holmes); Martha Zaragoza-Díaz, Senior Advisor; Dr. Rosalinda Quintanar, CFA Representative and Sally Fox, Educational Policy Analyst.

#### **SESSION ONE: Opening**

1.1 Call to Order – Dr. Barbara Flores

1.2 Roll Call – Aida Madison

1.3 Observer: Dr. Lettie Ramirez Timekeeper: Rosa Armstrong

1.4 Adoption of the Agenda

MOTION #1- TO APPROVE THE AGENDA FOR JUNE 24, 2023

Move: Dr. Hugo Moreno Second: Mary Helen Ybarra Approved: Yes

1.5 Approval of the Minutes

MOTION #2 - APPROVAL OF THE MINUTES OF MARCH 11, 2023

Move: Dr. Hugo Moreno Second: Mary Helen Ybarra Approved: Yes

1.6 Connecting Activity/Conocimiento

#### **SESSION TWO: Reports**

- **2.1 President's Report** -Dr. Bárbara Flores stated she attended Dual Language Education of NM/GLAD Translanguaging Summer Institute in Albuquerque, NM.
- **2.2 President-Elect** Dr. Raul Maldonado stated that school district that attended the CABE 2023 conference said the conference was "great".
- **2.3 Vice President** Elodia Lampkin stated that JDA at CABE 2023 was successful. Elodia Lampkin stated that she is resigning as CABE Vice President effective June 30, 2023.
- 2.4 CEO's Report Jan Gustafson-Corea stated her written report is available online with the board agenda. Jan Gustafson-Corea stated she welcomed new positions to CABE—Natalie Núñez and Denise Lizárraga—Professional Learning Specialist, and new CABE CEO—Dr. Edgar Lampkin will transition to part-time Senior Consultant on July 1, 2023. Jan Gustafson-Corea will be on vacation July 3-July 18, 2023.
- 2.5 Directors' Report Director of Paraprofessional, Rosa Armstrong stated at the conference there should be more workshops for paraprofessionals. Rosa Armstrong stated that Chapter 58, May 6, conference was very successful. Director of Parent Relations, Dr. Hugo Moreno thanked the staff for their work to make the conference a success. Director of Secondary/IHE stated that profits from the book "You are Not Alone" has provided \$15,000 to CABE.

#### 2.6 CFA Report

Dr. Rosalinda Quintanar stated that a few months ago, the CFA supported the United Farmworkers. Dr. Quintanar stated that CFA is in negotiations with the CSU for a new contract. Dr. Quintanar stated the Bargaining Team is preparing to begin negotiations that reopen portions of our 2022-24 Collective Bargaining Agreement (CBA).

#### 2.7 Legislative Update

Jennifer Baker, CABE Legislative Advocate, provided a legislative and budget update. Jennifer Baker stated the Legislature passed a budget shell on June 14, and the final negotiations with the "Big Three" (Governor, Senate President Pro Tempore and Assembly Speaker Rendon) are being finalized. Ms. Baker stated the bills being co-sponsored are AB 1127 (Reyes): Bilingual Teacher Professional Development Grant Program; AB 370 (Addis): State Seal of Biliteracy; and AB 393 (L. Rivas): Child Care Dual Leaners. Ms. Baker presented an overview of the 2023-2024 Final State Budget. The details are in her written report provided to the board.

#### **SESSION THREE: Action Items**

#### 3.1 Financial Package and Budget Variance Report for the period ending April 30, 2023

Yvette Chong-Coontz presented the Financial Package and Budget Variance Report. Yvette Chong-Coontz stated the total current assets are: \$3,503,097. Total liabilities are: \$3,353,729. MOTION #3 – TO APPROVE THE BUDGET VARIANCE REPORT FOR THE PERIOD ENDING APRIL 30, 2023, AS PRESENTED.

Moved: Dr. Hugo Moreno Second: Mary Helen Ybarra Approved: Yes

#### 3.2 CABE Preliminary 2023 – 2024 Budget

Dr. Karling Aguilera-Fort, Director of Financial Affairs, presented the results of the preliminary budget for 2023-2024, voted on by the board during closed session.

#### 3.3 CABE 2023 Election Results

The Election Committee presented the results of the CABE Executive Board Election results: Dr. Karling Aguilera-Fort, Director of Financial Affairs; Marissa Lazo-Necco, Director of Community Affairs; Dr. Lettie Ramírez, Director of Secondary & IHE Affairs; Dr. Annie BichLoan Duong, Region 1 Representative, Manuel Colón, Region III Representative, and Dr. Sarah Zepeda, Region V Representative.

MOTION #4 – TO RATIFY THE NEWLY ELECTED BOARD OF DIRECTORS AS PRESENTED.

Moved: Dr. Hugo Moreno Second: Mary Helen Ybarra Approved: Yes

#### 3.4 CABE Headquarters Holiday and Staff Work Schedule 2023-2024

Jan Gustafson-Corea, CEO, presented the 2023-2024 CABE Headquarters' holiday and staff work schedule.

MOTION #5- TO RATIFY THE NEWLY ELECTED BOARD OF DIRECTORS AS PRESENTED.

Moved: Dr. Hugo Moreno Second: Mary Helen Ybarra Approved: Yes

#### 3.5 Bereavement Policy

Jan Gustafson-Corea, CEO, and Joshua Jauregui, Administrative Systems Manager, stated that due to changes in state law, the CABE bereavement policy will include new language in the Employee Handbook.

MOTION #6- TO APPROVE THE CABE BEREAVEMENT POLICY AS PRESENTED.

Moved: Dr. Hugo Moreno Second: Dr. Karling Aguilera-Fort Approved: Yes

#### 3.6 CABE Board of Directors Meeting Schedule for 2023-2024

Dr. Maldonado presented the Board of Directors' Meeting dates for 2023-2024. The dates are September 15 & 16, 2023 (Board Retreat & Board Meeting; in-person); Saturday, November 18, 2023 (via Zoom); Saturday, February 10, 2024 (via Zoom); and June 28 & 29, 2024 (Board Installation and Board Meeting, in-person).

MOTION #7– TO APPROVE THE CABE BOARD OF DIRECTORS' MEETING DATES FOR 2023-2024 AS PRESENTED.

Moved: Rosa Armstrong Second: Dr. Hugo Moreno Approved: Yes

#### 3.7 Lifetime Membership

Dr. Barbar Flores stated the recommendation the Lifetime Membership Sub-Committee (Dr. Barbara Flores, Dr. Karling Aguilera-Fort, Elodia Ortega-Lampkin, and Jan Gustafson-Corea) reviewed the criteria for annual selection and appointment of lifetime membership. The committee made the recommendations to the board for approval:

Grant Lifetime Membership to Dr. Lettie Ramirez and Rosa Armstrong

Grant Automatic Lifetime Membership due to their roles at CABE-Dr. Barbara Flores—Outgoing President and Jan Gustafson-Corea-Outgoing CEO

Honor all past CABE president with Lifetime Membership at the 2024 annual conference.

MOTION #8- TO APPROVE THE CABE LIFETIME MEMBERSHIP CATEGORIES 1) AUTOMATIC 2) NOMINATED AND THE RECOMMENDATIONS AS PRESENTED.

Moved: Elodia Ortega-Lampkin Second: Dr. Hugo Moreno Approved: Yes

#### 3.8 CABE Board Resolution – Appointment of CEO Position

Jan Gustafson-Corea presented a resolution for transition of financial transaction from the current CEO to the newly appointed CEO.

MOTION #9— TO APPROVE THE CABE BOARD RESOLUTION TO TRANSITION FINANCIAL TRANSACTIONS FROM THE CURRENT CEO TO NEWLY APPOINTED CEO.

Moved: Dr. Karling Aguilera-Fort Second: Rosa Armstrong Approved: Yes

Recused: Elodia Ortega-Lampkin

#### **SESSION FOUR: Information Items**

#### 41. CABE – Theme and Artwork

Dr. Raul Maldonado and Jan Gustafson-Corea presented the CABE 2024 Theme and Artwork. MOTION #10- TO APPROVE THE CABE 2024 – THEME, "Strength in Unity: Embracing the Tapestry of Our Diversity, Cultivating Our Heritage, & Celebrating Our Multilingualism"

Move: Dr. Raul Maldonado Second: Dr. Karling Aguilera-Fort Approved: Yes

Oppose: 1

#### 4.2 CABE Staffing Update

Jan Gustafson-Corea and Maria Villa will provide an update on CABE staff positions.

#### 4.3 Team Updates

CABE Team Leads presented highlights from 2022-2023.

#### 4.4 Proposal regarding partnership with Baja California

Jan Gustafson-Corea stated the partnership between CABE and the Secretary of Education in Baja California. Goals for CABE and the Secretary of Education for 2023-24; and Proposal with David Castillo/Yara Amparo Lopez, Tijuana Mexico.

#### 4.5 Upcoming CABE Events

CABE Summer Spanish DLI Institute on June 28-30, 2023

CABE 2024-February 21-24, 2024, in Anaheim, CA

#### 4.6 Closing Comments

Dr. Barbara Flores, CABE Board President

Dr. Raul Maldonado, CABE President-Elect

Elodia Ortega-Lampkin, CABE Vice President

Dr. Edgar Lampkin, CABE Incoming CEO

#### 4.7 Observer Report

#### **SESSION FIVE: Adjournment**

**5.1** Meeting adjourned at 2:35 p.m.

Moved: Dr. Hugo Moreno Second: Dr. Karling Aguilera-Fort Approved: Yes