

CABE COMPASS PROJECT WORKPLAN *updated Nov 18, 2015....see items in blue*

Project Title		#2.3 Designing for Success Website: Develop an interactive Designing for Success website to access current and relevant information regarding current research, best practices, demographics, policies, and basic information about English Learners for our diverse stakeholders and clients.			Project Manager		
Designing for Success					Laurie Nesrala		
Timeline		Action Steps	Milestones/Deliverables		Lead	Assessment (Current Status)	Additional Funds
Start	Complete		Milestone (Deliverable)	Target Date			
July 2013 Restarted March 2015	Ongoing updates	2.31 Identify specific information to be researched for the website.	<ul style="list-style-type: none"> Establish the timeline for committee meetings. Recruit additional committee members as needed. Brainstorm the types of information, resources, and research needed. Decide how many categories Determine a protocol for vetting information, resources, and research. Identify key people, experts in the field and survey them 	End of May 2013	Initially Fred Dobbs, then Laurie Nesrala, as of March 9, 2015	End of May 2013 Done Jan 2015 Done March 2015 Done March 2015 Done March 2015 Done April 2015	N/A

<p>July 2013 Restarted March 2015</p>	<p>Ongoing updates</p>	<p>2.3.2 Select information, resources, and research for Phase One of the website.</p>	<ul style="list-style-type: none"> • Gather, organize, and evaluate information, resources, and research using the protocol. • Determine the final selection. 	<p>End of August 2013</p>	<p>Laurie Nesrala (LN)</p>	<p>Completed March 2015 Completed March 2015</p>	<p>N/A</p>
<p>Restarted March 2015</p>	<p>July 2015</p>	<p>2.3.3 Design the website</p>	<ul style="list-style-type: none"> • Review web design formats via web searches. • Meet with the CABE webmaster to draft the final layout of the design. • Create a form for submitting content • Launch pilot website. • Market the launch of the website 	<p>End of August 2013</p>	<p>LN</p>	<p><i>First demo draft published April/May 2015</i></p> <p><i>June pilot was delayed due to technological set-backs</i></p> <p><i>Most of these resolved in Aug/Sept.</i></p> <p>2nd demo draft ready for review Dec 2015</p>	<p>\$ for new webmaster position (here or elsewhere?)</p>

Restarted March 2015	Aug 2015	2.3.4 Launch Phase Two of website	<ul style="list-style-type: none"> • Create a feedback form. • Solicit feedback from the field • Determine revisions • Implement revisions and launch Phase Two of the website. 	End of November 2013	LN	<p><i>Phase 2 delayed due to tech issues related to WordPress and network/server Moved tentatively to early October.</i></p> <p>Most revisions complete and ready for feedback by Dec. 2015</p>	<p><i>Up to \$300 earmarked for a WordPress consultant to resolve template problems.</i></p> <p>No additional funding needed.</p>
Restarted March 2015	Aug 2015	2.3.5 Determine the protocol for ongoing maintenance of the website	<ul style="list-style-type: none"> • Meet with CAFE staff to create the protocol. • Determine the timeline for review and updating the site. 	End of August 2015	LN	<p><i>Delayed due to tech issues.</i></p> <p><i>Moved tentatively to mid-October.</i></p> <p>Dec 2015 Will re-evaluate and adjust process based on collaboration with new webmaster</p>	N/A

Summary as of September Board Meeting:

- Current working title of website: CAFE Resource Center
- Laurie was given higher access to site on September 10th, which facilitated further development.
- WordPress consultant reinstalled and reconfigured the theme and resolved most issues, September 15-17.
- Laurie is currently reloading content.
- We are about two months behind on the schedule, but we should have a well-developed and reviewed/revised site before the end of the year, probably by November 1st.
- While it is anticipated that the website will be completely finished within a month or so, this project will be ongoing as additional resources are added.

Summary as of November Board Meeting:

- Final Title: CAFE Resource Center
- Hired part-time webmaster, Jesse Acosta, who is transitioning from PDS and P2I, while working on website when he can
- Most pages are ready or almost ready for internal review. Some still need videos and photos.
- Video page: Jesse will create a Vimeo account for CAFE to house videos that will play from this video page. Some videos are ready to link, but more still needed.
- Overall, website is almost ready (85-90%) for an internal review by some of CAFE's "strategic friends."
- Additional revisions will be made based on their feedback.
- We should have a launch-able website to debut to public by January 2016.
- Website will continually change based on feedback and review.
- CAFE's new to-be-developed website will integrate with and complement these new webpages.
- See completion details in chart on next page:

Webpage	Est. % ready	Comments
CABE Resource Center (Homepage)	95%	Double check numbers under slider
A. Essentials (below: its subpages)	90%	Add additional text here?
1. Values	80%	Add narrated ppt., waiting for LN's voice to heal
2. Core Principles	90%	Add more description (from Compass document?)
3. Theory of Action	95%	Add sequence graphic (ready-to-go in basecamp)
4. Instructional Priorities	90%	Rearrange text, add photo
B. Programs (below: its subpages)	100%	
1. Dual Language Immersion 50:50	85%	Add title, video(s), photos, back to programs button (?)
2. Dual Language Immersion 90:10	85%	" " " " " " " " " " " " " " " "
3. One-way Immersion	85%	" " " " " " " " " " " " " " " "
4. Developmental Language Programs	85%	" " " " " " " " " " " " " " " "
5. Heritage Language Programs	85%	" " " " " " " " " " " " " " " "
6. FLEX and FLES Programs	85%	" " " " " " " " " " " " " " " "
C. Strategies (below: its names & links to examples, no subpages)	95%	Add program logos, Fix WRITE name (add video to
1. Cooperative and Collaborative Learning	100%	Now links to Kagan; Add "Collaborative" to title
2. Project-based Learning	100%	Now links to Edutopia and Buck Institute for Education
3. Guided Language Acquisition Design (Project GLAD)	100%	Now links to GLAD page and homepage of OCDE
4. Sheltered Instructional Observational Protocol (SIOP)	100%	Now links to SIOP page and homepage of CAL
5. Specially Designed Academic Instruction in English (SDAIE)	50%	Add SDAIE to this page; Links almost ready to add: Walqui, Adv. SDAIE (SDCOE), & originator (Echevarria?)
6. Sobrato Early Academic Language (Project SEAL)	100%	Now links to SEAL and L. Olsen, Add link to Sobrato
7. Writing Reform and Innovation for Teaching Excellence (WRITE Institute)	100%	Now links to WRITE and SDCOE, Change "Institute" to "and Innovation." Fix link name: "WRITE Institute"
D. Resource Links (below: its subpages)	100%	Adjust alignment
1. Global/International and Area Studies/Study Abroad	90%	Adjust formatting, update links
2. Leadership/Reform/Policy/Research	90%	Links are ready to be added
3. Multiculturalism	80%	Links are ready to be added, current links to be deleted
4. Parent/Family/Community (a recent addition)	30%	Some links ready, need search for and add more
5. Professional Organizations	90%	Links are ready to be added
6. Reference Resources	90%	Delete subcategories, Links are ready to be added
7. Teaching and Learning Resources	90%	Revise categories & sections, links ready to be added
8. Technology Resources	80%	Some inks are ready to be added, still researching more
E. Videos		Page to be created in 1-2 weeks
No subpages, just links, possibly in categories	30%	Some links ready, more are needed, Will curate using Vimeo,
F. Dual Language Schools Directory	50%	Page linked to directory. Need to embed the application code.