

2013-2014

**CABE Board of Directors**

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*Region IV Representative*

Laurie Nesrala  
San Diego County Office of Education

*Region V Representative*

Imelda Trinklein  
Palmdale School District

*Chief Executive Officer*

Jan Gustafson-Corea

*Business Manager*

Marie Younger

*Legal Counsel*

Mary T. Hernández  
García, Hernández,  
Sawhney & Bermudez LLP

**BOARD MINUTES**

**DRAFT MINUTES**

**September 21, 2013**

Pursuant to a written notice by delivered to each member of the Board of Directors on September 18, 2013, the Board of Directors of the California Association for Bilingual Education held a regular Board meeting at the Courtyard Marriott in Baldwin Park, CA

**Board Members Present:**

Francisca Sánchez, President; Ramon Zavala, Vice President; Raul Maldonado, Director of Financial Affairs; Irella Perez, Barbara Flores, Director of Community Affairs; Irella Perez, Director of Parent Relations; Elodia Ortega-Lampkin, Director of State and Legislative Affairs; Rosa Armstrong, Director of Paraprofessional Affairs; Annie Rodriguez, Region I Representative; Stanley Lucero, Region II Representative; Olivia Yahya, Region III Representative; Laurie Nesrala, Region IV Representative and Imelda Trinklein, Region V Representative.

**Board Members Absent:**

Gloria Inzunza-Franco, Immediate Past President and Lettie Ramirez, Director of Secondary & IHE Affairs

**Staff Members/ Legal Counsel Present:**

Jan Gustafson-Corea, Chief Executive Officer; Marie Younger, Business Manager; Maria Villa, Project 2INSPIRE Coordinator; Delma Chwilinski, Director of Conference and Event Planning; Toni Hernandez, P2I Parent Specialist; Elizabeth Jimenez, P2I Data Entry/Collection Instructional Assistant; Norma Rocha, IT Specialist, Martha Zaragoza-Diaz, legislative consultant, Mary T. Hernandez, legal counsel and Aida Madison, Executive Assistant.

**Guests:**

Rosalinda Quintanar, CTA Liaison

**SESSION ONE: Opening**

- 1.1 Francisca Sánchez called the meeting to order
- 1.2 Roll Call- A. Madison called attendance
- 1.3 Selection of Observer: R. Maldonado Time Keeper: I. Perez
- 1.4 Approval of Agenda

**MOTION #1-TO APPROVE THE AGENDA WITH THE ADDITION OF 6.1.5- Dual Language Education of New Mexico and 6.1.6- First Annual Latin American Bee in the Consent Calendar.**

**Moved:** B. Flores

**Second:** I. Perez

**Motion passes:** Yes

MOTION #2- TO APPROVE THE MINUTES OF JUNE 29, 2013, BOARD OF DIRECTORS' MEETING WITH NO REVISIONS.

Moved: R. Armstrong

Second: I. Perez

Motion passes: Yes

**SESSION TWO: Staff, Directors', Regional Representatives' and Affiliate Reports**

**2.1-Legislative Update**—E. Ortega-Lampkin stated the State Board of Education is working on developing a template and regulations on the LCAP. CAFE is a representative of the work group. In January 2014, the State Board is scheduled to adopt spending relations regulations followed the LCAP templates in March. M. Zaragoza-Diaz stated the State Board of Education has work group in which she is representing CAFE. Some of the other stakeholders include CRLA, CTA, CFT, CSBA, ACSA, and Charter schools, public advocates, ACLU and others.

There have been two meetings thus far, with two more scheduled for September 19, 2014 and October 24, 2014. E. Ortega-Lampkin provided two websites for more information and frequently asked questions. M. Zaragoza-Diaz stated she will send out talking points for the SBE meeting in November 6 and 7, to the board members in preparation for those that would like to testify. J. Gustafson asked the board to please send information the ELAC and DELAC parents so that a database or directory with this information.

**2.2-Director and Regional Representatives' Reports**- A. Rodriguez stated she will continue to maintain Region 1 website as well as a FaceBook group. S. Lucero stated he is working with Norma to update the information on Region 2 web page. I. Perez stated the Whittier CAFE Chapter is working to start P2I program to their schools. L. Nesrala stated she is working chapter presidents about their plan for the year to get started with a web page. I. Trinklein stated that Education Foundation in Palmdale has received a grant for \$30,000 for P2I, level 2 for the current year and Level 3 training for next year.

**SESSION THREE: Affiliates, Liaisons and Guests**

3.1 – CAFE 2-Way – J. Gustafson-Corea stated the elected board members for CAFE 2Way are Carla Herrera, President; Erin Bostick Mason, Vice President, Kris Nicolas, Secretary; Adeline Blasgame, Treasurer and Adrienne Machado, is Member-at-Large.

3.2 – CTA- Rosalinda Quintanar stated that CTA reviewed the organizations that it will continue to support. CTA will continue to be a sponsor for CAFE this year.

**SESSION FOUR: Information and Discussion Items**

4.1 – CAFE 2014 Conference Update- J. Corea stated the keynote speakers are Ana Maria Alvarez, Laurie Olsen and Pedro Noguera. J. Corea stated the board meeting during the conference will be Tuesday, April 1, 2014 for the annual conference 10:30 a.m. to 5:00 p.m. On Saturday, April 5, 2014 will be half-day and the exhibit hall will be closed. D. Chwilinski stated that there will be iPad workshop for a fee and participants can bring their iPad. The hotel packages will be offered again this year. D. Chwilinski stated that we have an “extra early bird registration”. The parent/Para-educator conference is in Bakersfield is on November 9, 2013.

4.2 – NABE Update –J. Gustafson-Corea stated will do a pre-conference institute on dual language immersion at the NABE conference. J. Gustafson-Corea stated that she is working with NABE and anticipates receiving some revenue from the institute.

4.3 – CAFE Board Award Nomination Categories- The categories are: Visual and Performing Arts Award, Vision Award, Legislative Award, Promoting Bilingualism & Multiculturalism Award, Social Justice and Courage to Act and Legacy Award. F. Sánchez asked the board to bring the name of nominees for board awards to the November board meeting the board will vote on the nominees and categories during that meeting.

4.4 – CAFE PDS Update- F. Sánchez stated that between July and September CAFE PDS has delivered 8 professional development sessions, has contracts for providing an additional 6 services, and has secured one PD grant. This activity has generated \$183,750 in revenue, against a total 2013-2014 budgeted projected revenue of \$245,125, which means that during the first 25% of the year, and already brought in

75% of the projected revenue upon which we built this year's budget. F. Sánchez discussed the lessons learned in the Fiscal Viability, Market Interest, and Internal Capacity. F. Sánchez recommended that CABA PDS continue to move forward this year, completing Phase II implementation as outlined in the CABA COMPASS.

**SESSION FIVE: Action Items**

**MOTION #3-TO APPROVE THE CONSENT CALENDAR: 6.1.1-BUDGET AND ACTUAL VARIANCE REPORT FOR PERIOD OF JULY-SEPTEMBER 2013; 6.1.2-2013-2014 BUDGET; 6.1.4-SAN BERNARDINO CITY USD FIRST LATINO HISTORY BEE; 6.1.5-DUAL LANGUAGE EDUCATION OF NEW MEXICO (Item 5.1).**

B. Flores stated that San Bernardino City Unified School District is going to sponsor a First Latino History Bee on October 8, 2013. B. Flores would like to recommend that CABA endorse this event. R. Maldonado stated the finance sub-committee discussed the budget, however, due to time constraints the committee does not have a full presentation at this time. R. Maldonado stated the committee will make a formal presentation of the budget in the November board meeting. J. Corea stated that the partnership agreement with Dual Language Education of New Mexico will include a reciprocal complimentary booth at the CABA conference and La Cosecha Conference; complimentary registration for up to two participants at the CABA conference and La Cosecha. Opportunity to place an ad in each organization's conference program; opportunity to present and/or participate in a workshop or session at each organization's conference. J. Corea stated the partnership agreement with Ed Caliber to create a series of 60 minute webinars to support the implementation of systemic best practices for English Learners. This item 6.1.3 was pulled from the consent calendar.

**Moved:** B. Flores

**Second:** R. Zavala

**Motion passes:** Yes

**MOTION #4: TO APPROVE THE ED CALIBER PARTNERSHP AGREEMENT WITH THE ADDITION OF PROVIDING THE INTELLECTUAL PROPERTY RIGHTS CLAUSE (Item 6.1.3)**

M. Hernandez asked who would have the rights to the intellectual property of the content of the webinar.

**Moved:** B. Flores

**Second:** I. Trinklein

**Motion passes:** Yes

**SESSION SIX – CLOSED SESSION**

The Board adjourned into closed session.

**SESSION SEVEN: ADJOURNMENT**

The next regular meeting of the CABA Board of Directors meeting will be November 16, 2013 at CABA Headquarters, 16033 E. San Bernardino Rd., Covina, CA

**Attested and Approved,**

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Francisca Sánchez, CABA President

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Jan C. Corea, CABA CEO

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Date