

CABE COMPASS DATA DASHBOARD WORKPLAN

<p>Project Title Data Dashboard</p>	<p>Claim 4.2 Create a user-friendly data dashboard that promotes transparency and awareness regarding English Learner college, career, and 21st century readiness to both support best practices and create a sense of urgency for change among our parents, members, and education policymakers.</p>	<p>Consultant Ramon Zavala</p>
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Timeline		Action Steps	Milestones/Deliverables	Lead	
Start	Complete		Milestone (Deliverable)	Target Date	
10/1/14	1/15/15	4.2.1 Identify what qualitative and quantitative elements we want in the CABE data dashboard.	<ul style="list-style-type: none"> • Develop a matrix specifying the target elements. • Review the elements proposed by FS and refine it. • Present Data Dashboard workplan • Conduct a feedback survey on the proposed elements • Revise the matrix based on field feedback. 	12/3/14 12/9/14 1/15/15	<p>Ramón Zavala</p> <p>Jan Gustafson-Corea Board Members</p> <p>Ramon Zavala</p>
1/19/15	3/28/15	4.2.2 Create a user-friendly data dashboard template.	<ul style="list-style-type: none"> • Collaborate with someone with data dashboard technology expertise. • Build in flexibility and customizing options. • Conduct a field test. • Refine the template based on the field test results. 	2/28/15 3/15/15 3/20/15 3/28/15	<p>Raúl Maldonado</p> <p>Norma Rocha Compton + other districts</p> <p>Ramon Zavala</p>
4/7/15	10/15/15	4.2.3 Identify and engage a cohort of partner districts to field test and refine the template.	<ul style="list-style-type: none"> • Develop a call for partners with incentives. • Showcase the dashboard at CABE 2015 and partner (ACSA, CALSA, PTA, etc.) conferences. • Invite potential partners to an informational meeting. • Develop criteria/process to select partner districts from those interested. • Develop partner agreements. • Work with a steering committee from partner districts to identify implementation strategies and processes. 	4/7/15 4/15/15 4/30/15 5/20/15 6/17/15 8/15/15	<p>Ramon Zavala</p> <p>Regional Conferences (Monterey & Riverside)</p>

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Start	Complete		Milestone (Deliverable)	Target Date	
			<ul style="list-style-type: none"> • Document processes and stories. • Refine template based on results from partner district implementation. • Prepare a final report. 	9/15/15 10/1/15 10/15/15	
10/29/15	1/20/16	4.2.4 Launch the data dashboard template and related CABE services, using the partner districts' stories.	<ul style="list-style-type: none"> • Design and conduct a convening to showcase the dashboard and the partner district stories and successes. • Develop collateral/marketing material. • Feature the template on the CABE website. • Showcase the template at BCN, CDE Accountability Conference, and other conferences. • Inform key legislators (Speaker of the Assembly, Senate President Pro Tempore, Chairs of policy committees, and elected representatives of CABE Board Members) of CABE's data dashboard template and its use and results with school districts. 	10/29/15 11/5/15 11/11/15 12/7/15 1/20/16	Bakersfield and Sacramento Ramon & Jan Norma Ramon & Jan Ramon, Jan, & Martha Zaragoza
2/3/16	2/24/16	4.2.5 Create a professional development module to train districts and community on how to use the data dashboard template in alignment with CABE Essentials.	<ul style="list-style-type: none"> • Identify training developers. • Identify PD components. • Develop the training agenda, PowerPoint, and participant materials. • Establish a training schedule that includes dates, locations, audiences, presenters. • Work with CABE staff to prepare/deliver the training materials to each presenter/site. • Develop a training evaluation. 	2/3/16 2/17/16 2/24/16	Executive Com. FS, RZ, & Jan RZ, Delma, & Jan RZ, Norma, Delma, & Jan FS, RZ, & Jan
3/10/16	3/24/16	4.2.6 Train board members and chapter presidents on how to use the data dashboard template.	<ul style="list-style-type: none"> • Develop a facilitator's agenda and PowerPoint. • Establish a training schedule that includes dates, locations, audiences, presenters. • Work with CABE staff to prepare/deliver the training materials to each presenter/site. 	3/10/16 3/17/16 3/24/16	FS, RZ, & Jan RZ & Jan RZ, Norma & Jan
4/10/16	6/4/16	4.2.7 Create a monitoring and evaluation system to assess the success of	<ul style="list-style-type: none"> • Identify or create an evaluation tool and process. • Identify the researcher/evaluator. • Develop the evaluation plan, including data collection and analysis. 	4/10/16 4/17/16 5/4/16	FS, RZ, & Jan

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		the data dashboard system.	<ul style="list-style-type: none"> Development of a report of findings. 	6/4/16	FS, RZ, & Jan FS, RZ, & Jan FS, RZ, & Jan

Revised 2/27/2015