



2022-2023

CABE Board of Directors

President

Dr. Bárbara Flores

CSU San Bernardino

President-Elect

Raúl Maldonado

Palmdale School District

Vice President

Elodia Ortega-Lampkin

Woodland Joint Unified School District

Director of State/Legislative Affairs

Mary Helen Ybarra

Corona-Norco Unified School District

Director of Community Affairs

Marissa Lazo-Necco

San Bernardino County

Superintendent of Schools

Director of Financial Affairs

Karling Aguilera-Fort

Oxnard School District

Director of Para-Professional Affairs

Rosa Armstrong

Palmdale School District

Director of Parent Relations

Dr. José Hugo Moreno

Mountain View School District

Director of Secondary & IHE Affairs

Dr. Lettie Ramirez

CSU East Bay

Region I Representative

Gloria Ulloa Rodríguez

(Retired Educator)

Region II Representative

Dr. Zenaida Aguirre-Muñoz

UC Merced

Region III Representative

Dr. Reyna G. García Ramos

Pepperdine University

Region IV Representative

Angélica Hurtado

San Bernardino County

Superintendent of Schools

Region V Representative

Maria Elena Esquer

Palmdale School District

Chief Executive Officer

Jan Gustafson-Corea

CABE

Legal Counsel

Mary T. Hernández

García, Hernández, Sawhney, LLP

"Biliteracy, Multicultural Competency & Educational Equity for All"

Board Minutes

June 24, 2023

Pursuant to a written notice be delivered to each member of the Board of Directors of the California Association for Bilingual Education held a regular Board meeting on Saturday, March 24, 2023, at 20888 Amar Road, Walnut, CA 91789.

Board Members Present

Dr. Bárbara Flores, President; Elodia Ortega-Lampkin, Vice President; Raúl Maldonado, President-Elect; Dr. Lettie Ramirez, Director of IHE Affairs; Dr. Karling Aguilera-Fort, Director of Financial Affairs; Rosa Armstrong, Director of Para-Professionals Affairs; Dr. Hugo Moreno, Director of Parent Affairs; Mary Helen Ybarra, Director of State/Legislative Affairs; Dr. Annie BichLoan Duong, Region I Representative; Dr. MaríaElena Esquer, Region V Representative; Dr. Zenaida Aguirre-Muñoz, Region II Representative; and Dr. Sarah Zepeda, Region V Representative.

Staff Members and Consultants

Jan Gustafson-Corea, Chief Executive Officer; María Villa, Deputy Director; Delma Chwilinski-Sheridan, Director of Programs and Events; Rubí Flores, Director of Professional Learning Services; Dr. Alma Castro, Director of Multilingual California Project; Joshua Jauregui, Administrative Systems Manager and Membership Relations; Norma Rocha, ITCD Manager; Yvette Chong-Coontz, Accounting and Financial Management Consultant; Laurie Miles, Communication Coordinator; Aida Madison, Executive Assistant; Maria Valencia, FACE Contract Service Coordinator, Sara Kennedy, Professional Learning Program Specialist.

Legal Counsel/Partners/Guests: Mary T. Hernández, Legal Counsel (GHS LLP); Jennifer Baker, Legislative Advocate (Murdoch, Walrath, Holmes); Martha Zaragoza-Díaz, Senior Advisor; Dr. Rosalinda Quintanar, CFA Representative and Sally Fox, Educational Policy Analyst.

SESSION ONE: Opening

- 1.1 Call to Order – Dr. Barbara Flores
1.2 Roll Call – Aida Madison
1.3 Observer: Dr. Lettie Ramirez Timekeeper: Rosa Armstrong
1.4 Adoption of the Agenda

MOTION #1- TO APPROVE THE AGENDA FOR JUNE 24, 2023

Move: Dr. Hugo Moreno Second: Mary Helen Ybarra Approved: Yes

1.5 Approval of the Minutes

MOTION #2 - APPROVAL OF THE MINUTES OF MARCH 11, 2023

Move: Dr. Hugo Moreno Second: Mary Helen Ybarra Approved: Yes

1.6 Connecting Activity/Conocimiento

3.3 CABE 2023 Election Results

The Election Committee presented the results of the CABE Executive Board Election results: Dr. Karling Aguilera-Fort, Director of Financial Affairs; Marissa Lazo-Necco, Director of Community Affairs; Dr. Lettie Ramírez, Director of Secondary & IHE Affairs; Dr. Annie BichLoan Duong, Region 1 Representative, Manuel Colón, Region III Representative, and Dr. Sarah Zepeda, Region V Representative.

MOTION #4 – TO RATIFY THE NEWLY ELECTED BOARD OF DIRECTORS AS PRESENTED.

Moved: Dr. Hugo Moreno

Second: Mary Helen Ybarra

Approved: Yes

3.4 CABE Headquarters Holiday and Staff Work Schedule 2023-2024

Jan Gustafson-Corea, CEO, presented the 2023-2024 CABE Headquarters' holiday and staff work schedule.

MOTION #5– TO APPROVE THE CABE HEADQUARTER'S HOLIDAY AND STAFF WORK SCHEDULE 2023-2024.

Moved: Dr. Hugo Moreno

Second: Mary Helen Ybarra

Approved: Yes

3.5 Bereavement Policy

Jan Gustafson-Corea, CEO, and Joshua Jauregui, Administrative Systems Manager, stated that due to changes in state law, the CABE bereavement policy will include new language in the Employee Handbook.

MOTION #6– TO APPROVE THE CABE BEREAVEMENT POLICY AS PRESENTED.

Moved: Dr. Hugo Moreno

Second: Dr. Karling Aguilera-Fort

Approved: Yes

3.6 CABE Board of Directors Meeting Schedule for 2023-2024

Dr. Maldonado presented the Board of Directors' Meeting dates for 2023-2024. The dates are September 15 & 16, 2023 (Board Retreat & Board Meeting; in-person); Saturday, November 18, 2023 (via Zoom); Saturday, February 10, 2024 (via Zoom); and June 28 & 29, 2024 (Board Installation and Board Meeting, in-person).

MOTION #7– TO APPROVE THE CABE BOARD OF DIRECTORS' MEETING DATES FOR 2023-2024 AS PRESENTED.

Moved: Rosa Armstrong

Second: Dr. Hugo Moreno

Approved: Yes

3.7 Lifetime Membership

Dr. Barbar Flores stated the recommendation the Lifetime Membership Sub-Committee (Dr. Barbara Flores, Dr. Karling Aguilera-Fort, Elodia Ortega-Lampkin, and Jan Gustafson-Corea) reviewed the criteria for annual selection and appointment of lifetime membership. The committee made the recommendations to the board for approval:

Grant Lifetime Membership to Dr. Lettie Ramirez and Rosa Armstrong

Grant Automatic Lifetime Membership due to their roles at CABE-Dr. Barbara Flores—Outgoing President and Jan Gustafson-Corea-Outgoing CEO

Honor all past CABE president with Lifetime Membership at the 2024 annual conference.

MOTION #8– TO APPROVE THE CABE LIFETIME MEMBERSHIP CATEGORIES 1) AUTOMATIC 2) NOMINATED AND THE RECOMMENDATIONS AS PRESENTED.

Moved: Elodia Ortega-Lampkin

Second: Dr. Hugo Moreno

Approved: Yes

3.8 CABE Board Resolution – Appointment of CEO Position

Jan Gustafson-Corea presented a resolution for transition of financial transaction from the current CEO to the newly appointed CEO.

MOTION #9– TO APPROVE THE CABE BOARD RESOLUTION TO TRANSITION FINANCIAL TRANSACTIONS FROM THE CURRENT CEO TO NEWLY APPOINTED CEO.

Moved: Dr. Karling Aguilera-Fort

Second: Rosa Armstrong

Approved: Yes

Recused: Elodia Ortega-Lampkin

SESSION FOUR: Information Items

4.1 CABE – Theme and Artwork

Dr. Raul Maldonado and Jan Gustafson-Corea presented the CABE 2024 Theme and Artwork.

MOTION #10- TO APPROVE THE CABE 2024 – THEME, “Strength in Unity: Embracing the Tapestry of Our Diversity, Cultivating Our Heritage, & Celebrating Our Multilingualism”

Move: Dr. Raul Maldonado

Second: Dr. Karling Aguilera-Fort

Approved: Yes

Oppose: 1

4.2 CABE Staffing Update

Jan Gustafson-Corea and Maria Villa will provide an update on CABE staff positions.

4.3 Team Updates

CABE Team Leads presented highlights from 2022-2023.

4.4 Proposal regarding partnership with Baja California

Jan Gustafson-Corea stated the partnership between CABE and the Secretary of Education in Baja California. Goals for CABE and the Secretary of Education for 2023-24; and Proposal with David Castillo/Yara Amparo Lopez, Tijuana Mexico.

4.5 Upcoming CABE Events

CABE Summer Spanish DLI Institute on June 28-30, 2023

CABE 2024-February 21-24, 2024, in Anaheim, CA

4.6 Closing Comments

Dr. Barbara Flores, CABE Board President

Dr. Raul Maldonado, CABE President-Elect

Elodia Ortega-Lampkin, CABE Vice President

Dr. Edgar Lampkin, CABE Incoming CEO

4.7 Observer Report

SESSION FIVE: Adjournment

5.1 Meeting adjourned at 2:35 p.m.

Moved: Dr. Hugo Moreno

Second: Dr. Karling Aguilera-Fort

Approved: Yes