



2021-2022

CABE Board of Directors

President

Dr. Barbara Flores

Professor Emerita, CSU San Bernardino

Immediate Past President

Olivia Yahya

(Retired Administrator)

Vice President

Elodia Ortega-Lampkin

Woodland Joint Unified School District

Director of Legislative/State Affairs

Dr. Marlene Batista

Oxnard School District

Director of Community Affairs

Marissa Lazo-Necco

San Bernardino County

Superintendent of Schools

Director of Financial Affairs

Raúl Maldonado

Palmdale School District

Director of Para-Professional Affairs

Rosa Armstrong

Palmdale School District

Director of Parent Relations

Dr. José Hugo Moreno

Mountain View School District

Director of Secondary & IHE Affairs

Dr. Lettie Ramírez

Professor Emerita, CSU East Bay

Region I Representative

Gloria Ulloa Rodríguez

(Retired Educator)

Region II Representative

Zenaida Aguirre-Muñoz

Professor, UC Merced

Region III Representative

Dr. Carolina Serna

Biola University, School of Education

Region IV Representative

Mary Helen Ybarra

Corona-Norco Unified School District

Region V Representative

María Elena Esquer

Palmdale School District

Chief Executive Officer

Jan Gustafson-Corea

Legal Counsel

Mary T. Hernández

Garcia, Hernández, Sawhney, LLP

“Biliteracy, Multicultural Competency & Educational Equity for All”

Board Minutes

June 25, 2022

Pursuant to a written notice be delivered to each member of the Board of Directors of the California Association for Bilingual Education held a regular Board meeting on Saturday, June 25, 2022, via Zoom.com.

Board Members Present

Dr. Barbara Flores, President; Olivia Yahya, Immediate Past President; Elodia Ortega-Lampkin, Vice President; Raul Maldonado, Director of Financial Affairs; Rosa Armstrong, Director of Para-Educators Affairs; Marissa Lazo-Necco, Director of Community Affairs; Dr. Marlene Batista, Director of State and Legislative Affairs; Gloria Ulloa Rodriguez, Region I Representative; Dr. Zenaida Aguirre-Muñoz, Region II Representative; Mary Helen Ybarra, Region IV Representative; Mary Elena Esquer, Region V Representative: and Dr. Hugo Moreno, Director of Parent Affairs. Absent: Dr. Lettie Ramírez, Director of IHE Affairs.

Staff Members & Consultants

Jan Gustafson-Corea, Chief Executive Officer; Maria Villa-Marquez, Deputy Director; Araceli Chavez, Director of Parent and Family Engagement; Delma Chwilinski-Sheridan, Director of Programs and Events; Joshua Jauregui, Administrative Systems Manager; Norma Rocha, ITCD Manager; Yvette Chong-Coontz, Accounting and Financial Management Consultant; Laurie Nesrala-Miles, Communication Coordinator; Toni Hernández, Parent Coach and Mentor; and Aida Madison, Executive Assistant.

Legal Counsel /Partners/Guests

Mary Hernández, Legal Counsel; Jennifer Baker, Lobbyist; Martha Zaragoza-Diaz, Senior Advisor; Sharon Merritt, CABTE President; and Rosalinda Quintanar, CFA liaison

SESSION ONE: Opening

- 1.1 Call to Order – Dr. Barbara Flores
1.2 Roll Call – Aida Madison
1.3 Observer: Dr. Zenaida Aguirre-Muñoz Timekeeper: Mary Helen Ybarra
1.4 Adoption of the Agenda

MOTION #1- TO APPROVE THE AGENDA FOR June 25, 2022.

Move: Raul Maldonado Second: Marissa Lazo-Necco Approved: Yes

1.5 Approval of Minutes

MOTION #2 - APPROVAL OF THE MINUTES OF MARCH 19, 2022.

Move: Mary Helen Ybarra Second: Dr. Zenaida Aguirre-Muñoz Approved: Yes

1.6 Connecting Activity (10 min)

SESSION TWO: Reports

- 2.1 President's Report** – Bárbara Flores thanked Olivia Yahya for serving as President for past four years and thanked Marlene Batista for her time and serve as Director of Legislative Affairs. Bárbara Flores wants to initiate BESA component of teacher candidates and will be working with Dr. Lettie Ramírez.
- 2.2 Vice President's Report** – Elodia Ortega-Lampkin wanted thanked the regional representatives and staff for the planning and a great JDA.
- 2.3 CEO's Report** – Jan Gustafson-Corea stated that her report is posted on the agenda for information. Jan Gustafson-Corea stated she attend the CEI meeting/retreat this past week.
- 2.4 Directors' Reports** – Dr. Hugo Moreno, Director of Parent Relations, stated he participated Palmdale Mini Conference. Hugo Moreno stated was part of ELLLI's meeting representing CABE. Rosa Armstrong, Director of Paraprofessional Affairs, thanked the staff and team for all they do for the paraprofessionals. Marissa Lazo-Necco, Director of Community Affairs, stated the Asian Languages Roundtable continue to meet on how to support on funding and resources. Marissa Lazo-Necco thanked Dr. Annie Duong, Jan Gustafson-Corea, Martha Zaragoza-Díaz and others for connecting and the work on the Asian Languages Roundtable.
- 2.5 Region 1, 2, 3, 4 & 5 Representatives' Reports** – Region 1- Gloria Ulloa Rodríguez thanked the CABE membership team for supporting her in the first as the regional 1 representative. The Woodland chapter give scholarships of \$1.000 to students wishing to go into the field of education. Region II – Dr. Zenaida Aguirre-Muñoz stated she successfully recruited 20 teachers to take part in bilingual authorization certification coming from the region. Zenaida Aguirre-Muñoz stated she is encouraging them to be chapter leaders. Region III - Olivia Yahya stated the Pepperdine CABE chapter is highlighted in CABE Corner this month. Olivia Yahya stated that Dr. Reyna Garcia-Ramos is the secretary CABTE. Olivia Yahya stated that some of the chapter leaders are graduating, and the Pepperdine chapter will be holding elections soon. The Whittier Chapter is going very well with their podcast and hope to interview leaders such as Tony Thurmond. Olivia Yahya stated the team is working on a mixer or event to reenergize the Orange County chapter. Region IV -Mary Helen Ybarra stated that San Bernadino chapter gave three scholarships at different events. San Diego chapter give 14 scholarships to multilingual graduating seniors. Riverside chapter gave 10, \$1,000 scholarships. Region V – MariaElena Esquer stated Ventura Chapter 48 is having their annual conference on October 7 at the Ventura County Office of Education. MariaElena Esquer stated the Palmdale Chapter 58 parent mini-conference had 145 parents who participated.
- 2.6 CABTE Report** – written report
- 2.7 CTA Report** – written report
- 2.8 CFA Report** – Rosalinda Quintanar gave an update on the Ethnic studies report. Rosalinda Quintanar stated for more information to contact Theresa Montano. The contact information is in the CFA report. CFA is affiliated to American Association of University Professor (AAUP) who voted to affiliate with American Federation of Teachers (AFT), which is also affiliated with AFL-CIO. This is new and an important development.
- 2.9 CDE Report** - Alesha Moreno Ramírez, Director of the Multilingual Support Division, stated CDE continues to watch SB 952 - (Limón) Pupil instruction: dual language programs. Alesha Moreno Ramírez stated the EWIG language continues to evolve and it is possible

that the language will change over the next few weeks. Alesha Moreno Ramírez stated that CDE that the hiring in analyst positions, administrator, and consultant positions.

- 2.10 Legislative Update** – Jennifer Baker stated there should be more information on the budget next week. Jennifer Baker stated she provided a list of CABE Support and Watch Bills and support letters. Jennifer Baker stated there are a number of bills that will be heard or will be heard this week before the legislative break. All bills must pass their final policy committee by the July 1st date in order to move forward. Jennifer Baker stated she will work on the bills to move them forward on CABE supported bills.

SESSION THREE: Action Items

3.1 Financial Package and Budget Variance Report for the period ending May 31, 2022

MOTION #3 –TO APPROVE THE BUDGET VARIANCE REPORT FOR THE PERIOD ENDING MAY 31, 2022, AS PRESENTED.

Yvette Chong-Coontz stated that our total assets is \$7,694,583 compared to last year, \$7,670,849 has increased by 4% increase. Total revenue: \$5,875,503. Yvette Chong-Coontz stated that the net assets at end of year is \$3,640,680, compared to last year: \$2,471,179 is an increase of 47%.

Moved: Mary Helen Ybarra Second: Marissa Lazo-Necco Approved: yes

3.2 CABE Preliminary Budget 2022-2023

Raul Maldonado stated the preliminary budget 2022-2023 was reviewed in Closed Session. Yvette Chong-Coontz stated the revenue is \$7,809,099; carry over: \$519,819; Total Revenue: \$8,328,919; Total Expenses: \$8,328,919.

Jan Gustafson-Corea stated the board approved the budget in closed session.

3.3 CABE 2022 Election Results

Dr. Bárbara Flores stated Raul Maldonado, President-Elect; Elodia Ortega-Lampkin, Vice President; Mary Helen Ybarra, Director of State and Legislative Affairs; Dr. Hugo Moreno, Director of Parent Relations; Rosa Armstrong, Director of Paraprofessional Affairs; Dr. Zenaida Aguirre-Muñoz, Region II Representative; and Angélica Hurtado, Region IV Representative.

The Board approved to ratify the newly elected Board of Directors as presented:

Moved: Dr. Marlene Batista Second: Olivia Yahya Approved: yes

3.4 CABE Headquarters' Holiday and Work Schedule 2022 - 2023

Jan Gustafson-Corea presented the CABE Headquarters' Holiday and Work Schedule for Board approval.

The Board approved the CABE Headquarters' Holiday and Work Schedule for 2022-2023 as presented.

Moved: Dr. Hugo Moreno Second: Gloria Ulloa Rodríguez Approved: yes

3.5 CABE Scholarships

Jan Gustafson-Corea presented a proposal to accept future donations as contributions to the CABE Bilingual Scholarship/Teachership Award.

The Board approved the proposal to establish a fund for scholarship to CAFE Bilingual Scholarship/Teachership Award as presented.

Moved: Dr. Hugo Moreno Second: Mary Helen Ybarra Approved: yes

SESSION FOUR: Informational Items

4.1 CAFE Organization Assessment Update

Jan Gustafson-Corea provided an update on the CAFE Organization Assessment process. CAFE partnered with Laura Valles & Associates, Inc. (LVA). This is supported through a \$75,000 grant from the Sobrato Family Foundation. The following four key areas were identified: Understanding Organization Growth; Communications; Leadership Pathways; and Developing Policy and Advocacy. Next Steps:

- Completion of Organization Assessment report and analysis by LVA
- Review and reflection by Coordinating Council, Design Leadership Team
- Inclusion in August Team Retreat to review, prioritize and contribute to implementation plan
- Development of Implementation Plan with priorities identified by staff
- Presentation to Board on September 30-October 1 Board meeting.
- Begin strategic and intentional implementation

Jan Gustafson-Corea stated a full report will be presented by Laura Valles & Associates to the Board of Directors at the October board meeting.

4.2 CAFE Programmatic Annual Report

Maria Villa-Marquez stated the CAFE focus areas that are aligned to the CAFE Strategic Plan (2019-2024). Araceli Chavez provided an overview of the Parent & Family Engagement department and stated she is very proud of the department staff providing services to help districts establish systems to put in place to use after CAFE has left. Laurie Nesrala-Miles stated she is proud of the CAFE staff is making sure that the messaging such as on social media is clear, concise, correct, and consistent. Joshua Jauregui stated that membership has increased 40% which is good news. Joshua Jauregui stated that two JDA were held this year and were a success. Norma Rocha stated that she proud of her department in exemplifying the vision of CAFE through printed materials, vibrant and engaging colors, and images to communicate to the community on the website, social media, and email campaigns. Dr. Alma Castro stated implied the EL Roadmap across the state and continuing their work the digital online free academy. Delma Chwilinski-Sheridan stated she is proud of her team and in the pivoting from in-person to an online conference in less than three months. Rubí Flores stated the Dual Language Teacher Academy continues on Saturdays with as many as 100 teachers participating, learning and collaborating together. Rubí Flores stated this year her team, Professional Learning Services has been working with over 20 districts.

4.3 CAFE 2023- Theme and Artwork

Jan Gustafson-Corea stated the artwork for the CAFE 2023 has been selected. The artist is Tamara Adams.

These three themes were suggested: 1) Testimonios, Cuentos y dichos: The Power of Our Voices, Our Art, and Our Dreams; 2) The Power of Our Voices, Our Art, and our Dreams; 3) The Power of Our Stores, Our Art, and our Dreams.

Delma Chwilinski-Sheridan stated the information on venues for CABA 2024 and proposed that Anaheim Convention Center be selected to host the CABA 2024.

The Board approved to hold the CABA 2024 conference at the Anaheim Convention Center, Anaheim, CA on February 21-24, 2024

Moved: Dr. Zenaida Aguirre-Muñoz Second: Mary Helen Ybarra Approved: yes

4.4 CABA Board of Directors Meeting Schedule 2022-2023

Jan Gustafson-Corea presented the Board of Directors' meeting schedule.

September 30-October 1, 2022 (CABA HQ)

January 27-28, 2023 (Long Beach)

March 11, 2022 (via zoom)

June 23-24, 203 (Long Beach)

4.5 CABA Lifetime Membership

Jan Gustafson-Corea stated a request for a lifetime membership has been received to consider what the qualifications and process was for granting lifetime membership. Dr. Bárbara Flores stated that a subcommittee of the Board, with staff support be created to meet to develop a proposal for the Board to consider at the September 30-October 1 Board meeting.

Subcommittee members are Mary Helen Ybarra, Rosa Armstrong, and Marissa Lazo-Necco.

4.6 Announcements

Jan Gustafson-Corea announced the Summer Spanish Dual Language Immersion Institute will be in-person this year, July 5-6, 2022, in Newport Beach, CA. Jan Gustafson-Corea asked the Board to help promote the CABA 2023 which will be held March 22-25, 2023 in Long Beach.

Raul Maldonado stated that he resigns as the Director of Financial Affairs effective today, June 25, 2022. Dr. Bárbara Flores stated that the board will be receiving information regarding on filling the open positions of Director of Financial Affairs and Region III Representative.

4.7 Observer Report

Dr. Zenaida Aguirre-Muñoz stated that after the approval of the agenda and minutes, the Vice President's report stated a successful JDA. Director of Community Affairs provided good information on their work with Asian Language Roundtable, the region representative reported their chapters are very active and provided many scholarships this year. The legislative report provided a lot of important updates on supported bills.

SESSION FIVE: Adjournment

5.1 Meeting is adjourned

Bárbara Flores called the meeting adjourned