

CABE COMPASS PROJECT WORKPLAN

<p>Project Title Multilingual Excellence</p>	<p>Claim Showcase excellence in programs and practices for English Learners to promote multilingualism for all California students and support for multilingualism among parents, educators, and policymakers. Create tools, protocols, and processes to make learning in English Learner contexts (and the teaching that leads to such powerful learning) public and visible to our entire California community.</p>	<p>Project Manager Claudia Lockwood, Multilingual Excellence Consultant</p>
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Timeline		Action Steps	Milestones/Deliverables		Lead
Start	Complete		Milestone (Deliverable)	Target Date	
September 2013 October 2014	September 2015 2016	<p>4.1.1. Highlight student success data through existing and emerging technologies.</p> <ul style="list-style-type: none"> Use CABE's diverse media to showcase student success, such as CABE Webpage, Facebook group on Seal of Biliteracy students and Seal of Excellence schools. <ul style="list-style-type: none"> Include the California Seal of Biliteracy as a data element in the design of the CABE Data Dashboard template. 	<p>Criteria are set for indicators of excellence, by consulting rubric for CABE Seal of Excellence, to check for alignment to vision and essentials.</p> <p>Research other existing criteria including attendance at Sobrato Open House event and validation visit to Hoover School for Seal of Excellence award</p> <p>Continue to promote SEAL practices through Board and staff visits to SEAL sites</p> <p>Develop criteria in collaboration with CABE Board members and selected field members</p>	<p>11/14</p> <p>12/14</p> <p>1/15-2/15</p> <p>12/14 12/17</p> <p>9/15 12/16 15</p> <p>12/15</p>	<p>Freida Trinklein Claudia Lockwood</p> <p>Work in process</p>

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			<ul style="list-style-type: none"> Use the planned CABE Data Dashboard template to identify and publicize schools and districts getting excellent multilingual academic results for English Learners, including multilingually competent students graduating ready for college-level academic work. Inform legislators of schools/districts with excellent multilingual student achievement of these results Develop and disseminate online briefs and webinars to publicize the connections between school/district practices and the development of high 	<p>Consult with Ramon Zavala</p> <p>Multilingual success schools and districts are identified.</p> <p>With passage of Prop. 58, at least one school in each region will be identified as a school that can be seen as an exemplar for its grade span and program type</p> <p>Process is established for schools and districts identified to inform</p>	<p><u>3/16</u> In process Completed by 3/17</p> <p>6/17</p> <p>9/15<u>12/16</u></p>	

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		<p>levels of multilingual achievement among students.</p> <ul style="list-style-type: none"> Feature student multilingual success stories through diverse CAFE media (website, newsletters, etc.). 	<p>legislators.</p> <p>Online briefs and webinars are developed and rolled out.</p> <p>Develop case studies</p> <p>Student multilingual success stories appear in CAFE website, newsletters, and other media.</p> <p>Identify individual students in collaboration with CAFE Board members and other selected CAFE members.</p> <p>Collaborate with Fred Dobb</p>	8/17	
November	December	4.1.2 Develop a portfolio	Briefing paper is	12/1332/15	Claudia Lockwood

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Start	Complete		Milestone (Deliverable)	Target Date	
<u>2013 October 2014</u>	<u>2014 2016</u>	<p>of CAFE COMPASS-aligned Making Learning Visible tools, protocols, and processes. This portfolio would be for the use of teachers, students, parents, and administrators.</p> <ul style="list-style-type: none"> • <u>Create a briefing paper that explains the concept of "Making Learning Visible" – that is, shifting teaching and learning from a private enterprise to one that makes teaching and learning a public collaboration within classrooms, across classrooms, across schools, and in the community.</u> • <u>Establish a development team for each group of stakeholders: teachers, students, parents, and administrators. CAFE Board members act as development team</u> 	<p><u>completed.</u> <u>Consult with Phil Daro and Francisca Sanchez</u></p> <p><u>Development team identifies indicators of excellence teams are established.</u></p> <p><u>Making Learning Visible fieldtest is completed.</u></p> <p><u>Making Learning Visible portfolio is completed.</u></p>	<p><u>4/14/15</u></p> <p><u>6/15</u> <u>6/14/10/15</u></p> <p><u>8/14/12/15</u></p> <p><u>9/14/2/16</u></p>	<p>Work in process as this item continues to evolve</p>

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Start	Complete		Milestone (Deliverable)	Target Date	
		<ul style="list-style-type: none"> • <u>along with selected members</u> • Facilitate <u>each</u> development team in identifying and designing a set of tools, protocols, and processes to make learning visible and public. These tools, protocols, and processes should help stakeholders: <ul style="list-style-type: none"> ▪ Know what powerful teaching and learning for English Learners look like and see it exhibited regularly in and out of school. ▪ Know what to do to produce consistently high quality learning results for English Learners. ▪ Hold each other responsible for high quality teaching and 	<p>PR/marketing collateral for Making Learning Visible portfolio is developed. <u>7/15</u></p> <p>PR/marketing campaign is launched. <u>10/14/16</u></p> <p>Five contracts are signed to implement the Making Learning Visible portfolio. <u>7/15</u></p> <p><u>12/15</u></p> <p><u>2/16</u></p> <p><u>3/16</u></p>		
			<p>Create survey using <u>Survey Monkey</u>, <u>compile and share results</u> with <u>development team</u>, <u>development team</u> uses <u>input</u> for</p>		

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		<p>learning for English Learners.</p> <ul style="list-style-type: none"> ▪ Expect that for English Learners work is not done until it meets publicly agreed-upon standards of quality. • <u>Work together to create environments of high intellectual performance throughout the school and community</u> • <u>Establish online focus groups consisting of stakeholders (teachers, students, parents and administrators) to provide input on indicators of excellence for English Learners.</u> • <u>Enlist volunteer</u> 	<p><u>modification and/or validation of criteria...</u></p> <p><u>Making Learning Visible fieldtest is completed</u></p> <p><u>Making Learning Visible portfolio is completed.</u></p> <p><u>PR/marketing collateral for Making Learning Visible portfolio is developed.</u></p> <p><u>PR/marketing campaign is launched.</u></p> <p><u>Five contracts are signed to implement the Making Learning Visible portfolio</u></p>	<p><u>4/16</u></p> <p><u>7/16</u> <u>4/21</u> <u>4/6</u> <u>16</u></p>	

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			<p>classrooms, schools, and districts to field test the tools, protocols, and processes.</p> <ul style="list-style-type: none"> • Use the field test results to refine the portfolio. <ul style="list-style-type: none"> ▪ Create a publication-ready Making Learning Visible portfolio. • Implement the Making Learning Visible portfolio in at least five communities (districts, schools, and/or other organizations serving English Learner students). <ul style="list-style-type: none"> ▪ Design Making Learning Visible PR/marketing materials. ▪ Launch a PR/marketing campaign to make the Making Learning Visible portfolio known to 			

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Upon completion of Data Dashboard	May 20162017		<p>the educational community.</p> <ul style="list-style-type: none"> Secure at least five contracts to implement the portfolio. <p>4.1.3 Develop and implement a district mentor process that pairs aspiring districts with districts that provide quality services and programs for English Learners.</p> <ul style="list-style-type: none"> Use the indicators of excellence to identify mentoring districts. Include a broad range of linguistic, academic, and 21st century readiness indicators/data elements in the design of the CABLE Data Dashboard template. Invite the identified districts to participate in an induction program to prepare them as 	<p>Schools and districts getting excellent multilingual academic results for English learners are identified.</p> <p>Application process is developed, including commitment from both the aspiring district and the mentoring district that focuses on promoting multilingual excellence.</p> <p>Facilitator's agenda and PowerPoint is developed for the induction training.</p>	<p>12/14/15</p> <p>12/14/15</p> <p>12/14/16</p> <p>12/14/16</p> <p>2/15/16</p> <p>3/15/16</p> <p>4/15/16</p>	<p>Raúl Claudia LockwoodMaldonado</p>

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		<ul style="list-style-type: none"> mentors to aspiring districts. Develop a facilitator's agenda and PowerPoint for the induction training. Establish a training schedule that includes dates, locations, audiences, and presenters. Work with CABE staff to prepare and/or deliver the training materials to each presenter/site. Conduct the training. Solicit aspiring districts and pair them with mentor districts. Create and conduct an orientation for mentor/mentee districts. Facilitate monthly meetings for mentors/mentees to support collaborative 	<p>Induction is conducted.</p> <p>Orientation is conducted.</p> <p>Monthly meetings begin. These will be conducted through webinars</p> <p>Colloquium is conducted.</p>	<p>5/46/17</p>	

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September 2013			<p>learning/sharing/grow with. Document ongoing process and progress.</p> <ul style="list-style-type: none"> Conduct a yearly colloquium to bring together mentor/mentee districts to share their progress and learnings and to plan next steps/goals. 			
September 2015	September 2015	<p>4.1.4 Design, launch, and support the Ellen Ochoa Young Scholars Program to increase the success rate of English Learners, especially young women, in successfully completing higher education in science, technology, engineering, the arts, and math (STEAM), foster a community of college-bound scholars, and strengthen their academic leadership skills while building self-confidence and stimulating intellectual curiosity.</p>	<p>Concept paper on the STEAM program is developed.</p> <p>Design team is identified and convened.</p> <p>STEAM school year program and implementation plan are designed.</p> <p>CABE Board approves the STEAM program implementation plan.</p> <p>Initial \$10,000 start-</p>	<p>12/13</p> <p>1/14</p> <p>5/14</p> <p>6/14</p> <p>6/14</p> <p>7/14</p>	Francisca Sánchez	

Start	Timeline		Action Steps	Milestones/Deliverables		Lead
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			<ul style="list-style-type: none"> Develop a concept paper for a STEAM program designed to (1) create and sustain 21st century learning spaces for the high intellectual performance of English Learners, especially young women, and (2) make their learning and high intellectual performance visible to themselves, their schools and districts, and their families and communities. Contact Ellen Ochoa (Johnson Space Center) and John Arrillaga (Stanford) to secure their support for the program. Convene a design team to develop the details of the initiative. Develop the details of the STEAM program and its implementation. 	<ul style="list-style-type: none"> up funding is secured. Advisory board is established. Agreements are signed with three districts to implement the STEAM program. Commitments are secured to raise \$150,000 annually for three years to support the program. Program staff are contracted/hired. Program participants (students) are identified. Orientations are held for students and parents. Program is launched. 	<ul style="list-style-type: none"> 8/14 8/14 9/14 9/14 10/14 11/14 11/14 3/15 3/15 	

Start	Timeline		Action Steps	Milestones/Deliverables		Lead
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			<ul style="list-style-type: none"> • Seek board approval. • Establish a Presidents' Council to raise the initial \$10,000 start-up funding. • Conduct an orientation for a diverse pool of STEAM mentors/success stories who are the potential YSP advisory board. • Finalize the advisory board and secure their commitment to raise a minimum of \$150,000 yearly for three years to support staffing and program costs. • Seek additional corporate/foundation funding. • Partner with three school districts (Northern, Central, and Southern California) to provide the program to three cohorts of 45 English 	<p>Assessment process is established.</p> <p>Summer program is designed.</p> <p>Partnership agreement is signed with a university or business to hold a summer residential program.</p> <p>Summer program students are identified.</p> <p>The STEAM fair/banquet is held.</p> <p>Summer program is launched.</p> <p>Year 2 Program is rolled out.</p>	<p>4/15</p> <p>5/15</p> <p>6/15</p> <p>9/15</p>	

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			<p>Learners from each district: 3rd – 5th graders; 6th – 8th graders; and 9th – 11th graders.</p> <ul style="list-style-type: none"> • Hire program staff (administrative staff and teachers). • Establish an assessment process to collect and analyze longitudinal data to determine program impact on student success. • Hold an orientation for the students and their parents. • Launch the program. • Conduct an annual STEAM fair and program banquet to publicly celebrate student success, recognize students' achievements, and make their learning and high intellectual performance visible. • Establish a partnership agreement with Stanford University 			

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			<p>to hold a summer residential program for the participating young scholars.</p> <ul style="list-style-type: none"> Design the summer program. Launch the summer program. Maintain the school year and summer programs, continuing to increase access to English Learners across California. 			
<u>September 2013</u> <u>October 2014</u>	<u>Spring 2015</u> <u>2016</u>		<p>4.1.5 Continue to promote California's Seal of Biliteracy.</p> <ul style="list-style-type: none"> Use CABE's diverse media to showcase districts adopting and implementing the Seal of Biliteracy. Support Californians Together in development of pathway to University Seal of Biliteracy Create incentives for districts to adopt the California Seal of Biliteracy. 	<p><u>Research and showcase examples of district/COE implementation of the Seal of Biliteracy--</u></p> <ul style="list-style-type: none"> Attend Californians Together meetings around this issue Read 	<p><u>6/15</u></p> <p>In process— includes visits to COE celebrations and meetings.</p> <p>2/15 and ongoing</p> <p><u>5/45</u> <u>10/16</u></p>	<p><u>Carla Herrera</u> <u>Claudia Lockwood</u></p>

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			<ul style="list-style-type: none"> Secure endorsements for the California Seal of Biliteracy from potential allies and partners, and assist them in promoting the Seal among their constituents. Include a link to the CDE California Seal of Biliteracy information page. Include the California Seal of Biliteracy as a data element in the design of the CABE Data Dashboard template. Monitor and publicize data regarding the California Seal of Biliteracy (in aggregated and disaggregated forms). Use CABE's diverse media to showcase districts adopting and implementing 	<p>applications for Multiple Pathways award</p> <p>CDE publishes current list of Seal of Biliteracy participating districts</p> <p>Collaborate with CALTOG to recruit additional schools based on new information from CDE</p> <p>District adoption of the California Seal of Biliteracy increases by 50%, based on Spring 2013 data.</p> <p>20 new districts adopt the Pathways to Biliteracy Awards.</p> <p>A celebratory reception with</p>	<p>6/45</p> <p>12/16</p> <p>4/17</p> <p>7/17</p>	

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Start	Complete		Milestone (Deliverable)	Target Date	
		<p>the California Seal of Biliteracy.</p> <ul style="list-style-type: none"> Inform legislators representing schools/districts graduating students with the Seal of Biliteracy of these results. 	legislators and policymakers is held.		
September 2013	Spring 2016	4.1.6 In partnership with the College Board, UCOP, and California State University	<p>Initiate conversations with College Board, UCOP, and CSU representative</p> <p>Partnership agreement is established with the College Board and University of California Office of the President, and California State University Chancellor and Board.</p> <p>Work with Duarte Silva on this?</p> <p>Three online courses are developed.</p>	<p>12/14</p> <p>4/17/15-4/16</p> <p>4/15/17</p> <p>5/17/17</p> <p>7/15/17</p> <p>6/16/18</p>	<p>Ramón Zavala Claudia Lockwood</p>

Timeline		Action Steps	Milestones/Deliverables		Lead
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		<p>College Board and UCOP.</p> <ul style="list-style-type: none"> Determine the course development process and needed resources. Develop the courses and supporting resources. Train the course instructors. Partner with at least 5 districts to provide their English Learners with access to the courses. Publicize the courses with districts, students, and parents. Offer the courses. Monitor student progress and success. Expand access to districts and English Learners statewide. 	<p>Partnership agreement is established with five districts.</p> <p>Three online courses are offered.</p> <p>50 English Learners complete one online course.</p>		
<p><u>September 2013</u></p> <p><u>October 2014</u></p>	<p>Ongoing</p>	<p>4.1.7 Work in partnership with Californians Together on multilingual initiatives.</p> <ul style="list-style-type: none"> Identify two priority multilingual excellence 	<p>Two priority projects are identified and leads established.</p> <p>(1) Create list of current 2-way</p>	<p><u>3/11/14</u></p>	<p><u>Imelda Trianklein</u></p> <p><u>Claudia Lockwood</u></p>

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Start	Complete		Milestone (Deliverable)	Target Date	
		<ul style="list-style-type: none"> projects and the leads. Develop workplans for these two projects. Share progress reports twice a year with the Californians Together and CABA boards. 	<p>programs throughout California</p> <p>(2) Plan for implementation of Lara initiative</p> <p>(4)(3) <u>University Seal of Biliteracy development</u></p> <p>Workplans are developed.</p> <p>(1) <u>Contact key dual immersion/two-way personnel to collaborate and create lists</u></p> <ul style="list-style-type: none"> <u>Adrienne Machado for 2-way CABA 2-Way CABA Board</u> <u>Nenette Adleson-Rodriguez</u> <u>Email county contacts to assist in development</u> 	<p>6/4/15</p> <p>4/17</p> <p>2/15 and ongoing</p> <p>10/14</p> <p>11/14</p> <p>11/14-4/15</p> <p>6/156</p> <p>11/14</p>	<p>Complete and ready for launch with Velazquez Press at CABA</p>

Timeline		Action Steps	Milestones/Deliverables		Lead
Start	Complete		Milestone (Deliverable)	Target Date	
			<ul style="list-style-type: none"> Finalize lists <p>(2) <u>Develop collaborative plan with Californians Together on CalTog rollout of Lara initiative</u></p> <ul style="list-style-type: none"> Attend CalTog orientation meeting for Lara initiative <p>Attend CalTog meetings beginning in 12/14</p> <ul style="list-style-type: none"> Work with CABE staff on Lara implementation <ul style="list-style-type: none"> Provide information and leadership to the field as developed with CABE staff and CalTog <p>(3) Collaborate with CalTog in development of University Seal of</p>	<p>2/15 and ongoing)</p> <p>10/16 and ongoing</p> <p>1/17 identify plan for digital</p>	

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				Bilinguality <ul style="list-style-type: none"> Attend CalTog/university and stakeholder meetings 	seal Ongoing work with committee and pilots	
				Progress reports are provided to boards.		
				Continue collaboration with CALTOG on ELLI initiative	1/17 and ongoing	

CABE Board Report: January 20, 2017
Stanley A. Lucero, CABE Membership Consultant

CABE Directory

Board, Coordinating Council Members, Team, and PDS Consultants: Total of 72 =100%

22/72 [30%] are current, paid CABE members

26/72 [36%] are inactive CABE members

24/72 [33%] have never been CABE members

RECOMMENDATIONS: Encourage all staff to become CABE members and become a leader in their local chapter [officer, committee chair, or volunteer]

July 1, 2016 to June 30, 2017 Record of Chapter and Affiliate Requirements

21 Chapters and 1 Affiliate: Total of 22=100%

Many years ago CABE had 85 chapters and 4 affiliates

7/22 [30%] have sent pdf copies of Bylaws to CABE Headquarters

17/22 [77%] have sent officer updates to CABE Headquarters

15/22 [68%] have sent 2015-2016 Annual Report to CABE Headquarters

0/22 [0%] have sent pdf copies of 3 or more minutes to CABE Headquarters.

RECOMMENDATION: Provide additional support to chapters and affiliates to submit documentation to CABE Headquarters to maintain their active status and to reactivate former chapters.

Chapter Report from Smart Reg

Total CABE Members: 7514 = 100%

- Current paid CABE Members [2311]
- Inactive CABE members [5203]
- 31% are current paid CABE Members

Not assigned to chapter or region: 142

Region 0: 78/200 [39%]

Region 1: 766/1880 [40%]

Region 2: 245/851 [28%]

Region 3: 388/1331 [29%]

Region 4: 468/2268 [20%]

Region 5: 366/842 [43%]

RECOMMENDATION: Statewide Membership Drive to reactivate 5203 inactive CABE members

Suggested Committees and Descriptions.

The chapter or affiliate president submits a list of acting and adhoc committees for approval by the chapter or affiliate Board of Directors. The committees remain in force until a new president is elected.

Possible chapter or affiliate committees: Bilingual Student Committee, Conference Committee, County/Region Committee, Fundraising Committee, Legislative Committee, Membership Committee, Nominating Committee, Parent Committee, Pathways to Biliteracy Committee, Publicity Committee, and Scholarship Committee.

RECOMMENDATION: Encourage chapters and affiliates to establish three new committees: Bilingual Student Committee, Parent Committee, and Pathways to Biliteracy Committee.

Basecamp3

The transition from Basecamp2 to Basecamp3 has begun and a training session for chapter and affiliate officers will be developed. Participants include: Pilar M, Lucia V, Sonya S, Olivia Y, Annie R, Sergio R, Lila P, Ptamary, Armida M, Sindi D, Luz A, Zindi A, Reyna G, Annie B, Ricardo P, Norma S, Leina W, David H, Jocelyn H, and Gloria U.