



2013-2014
CABE Board of Directors

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BOARD MINUTES

Confidential

June 29, 2013

Pursuant to a written notice by delivered to each member of the Board of Directors on June 17, 2013, the Board of Directors of the California Association for Bilingual Education held a regular Board meeting at the CABE Headquarters in Covina, CA

Board Members Present:

Gloria Inzunza-Franco, President; Francisca Sánchez, President-Elect; Ramon Zavala, Vice President; Lettie Ramirez, Director of Community Affairs; Elodia Ortega-Lampkin, Director of State and Legislative Affairs; Irella Perez, Director of Parent Relations; Annie Rodriguez, Region I Representative; Laurie Nesrala, Region IV; Rebecca Castro, Region III Representative; Region IV Representative and ImeldaTrinklein, Region V Representative; New Board Member, Olivia Yahya, Region III Representative.

Board Members Absent:

Raul Maldonado, Director of Financial Affairs; and Barbara Flores, Director of Secondary and IHE Affairs

Staff Members/ Legal Counsel/Legislative and Guests Present:

Jan Gustafson-Corea, Chief Executive Officer; Marie Younger, Business Manager; Delma Chwilinski, Director of Conference and Event Planning; Aida Madison, Executive Assistant; and Toni Hernandez, Project 2INSPIRE. **Guests:** Elizabeth Jimenez, consultant; Carla Herrera, CABE 2Way board member; Martha Zaragoza-Diaz, Legislative Advocate.

SESSION ONE: Opening

- 1.1 G. Inzunza-Franco called the meeting to order
- 1.2 Roll Call- A. Madison called attendance
- 1.3 Selection of Observer: I. Perez Time Keeper: I. Trinklein
- 1.4 Approval of Agenda

MOTION #1-TO APPROVE THE AGENDA FOR JUNE 29, 2013 with the following changes: Item 5.2-Strategic Plan time allotted will be increased to 80 minutes and this Item 5.2 will be moved before Item 5.1-Conference Update. The Item 5.4-Board Self-Assessment will be tabled until the September board meeting. It will be replaced with a NABE Update.

Moved: R. Zavala Second: I. Perez Motion passes: Yes

MOTION #2- TO APPROVE THE MINUTES OF FEBRUARY 12, 2013 BOARD OF DIRECTORS' MEETING WITH NO REVISIONS.

Moved: I. Trinklein **Second:** L. Ramirez **Motion passes:** Yes

Gloria Inzunza-Franco swore in the new CABA board members: Olivia Yahya, Region 3 Representative and Rosa Armstrong, Director of Para-professional Affairs.

SESSION TWO: Staff, Directors', Regional Representatives' and Affiliate Reports

2.1-Legislative Update—E. Ortega-Lampkin stated the State legislature approved the proposed 2013-14 State Budget that begins July 1, 2013 and a series of trailer budget series on June 14, 2013 and June 15, 2013. E. Ortega-Lampkin highlighted the Local Control Funding Formula. **Base Grant:** Provides for a statewide average base grant of \$7,640 (including average grade level add-ons for class size reduction & CTE) an average of \$537 more per student. The new formula will be implemented in 8 years. E. Ortega-Lampkin stated that the districts will be receiving these monies; however, there is nothing in the language on how this money will be monitored. **Supplement Grant:** To accommodate the bigger base grant, the supplemental grant was reduced from 35% to 20% of the base grant: \$1,470 for English Learner and low-income students.

Concentration Grant: Increases grant from 35% of base funding to 50% in which 55% of students are English Learners or low-income students; \$3,676 per student. E. Ortega-Lampkin stated that school site DELAC will not be part of the decisions on how this money is distributed. It will be decided by the school board. M. Zaragoza-Diaz discussed the highlights of some of the components of the 2013-2014 State Budget now on the Governor's desk. We were successful in: Eliminating the 7 year supplemental and concentration funding cap placed on English Learners; Funding a 0.5 position for CDE to begin collecting data on Long Term English Learners; Funding to CDE for the translation of parent notification and templates; Requiring the establishment of and funding of District English Learners Advisory Committees but not school site English Learner Advisory Committees. E. Ortega-Lampkin stated the ELA/ELD Curriculum Framework & Evaluation Criteria Committee will be meeting this week Thursday, June 27, & June 28, 2013 to review revised Chapters 6, 7, 9, 10, 11 & 12. M. Zaragoza-Diaz gave an update on bills AB 484 (Bonilla) Pupil Assessments: Temporary Suspensions, Amended June 17, 2013, AB 201 (Liu) Instructional Materials, As Introduced February 7, 2013; and SB 344 (Padilla) English Learners: Supplemental Funding, Amended May 24, 2013.

2.2-Staff, Director and Region Representatives' Reports—A. Rodriguez stated SFABE awarded two scholarships. A. Rodriguez shared that the planning is beginning for a Welcome Back reception in Region 1 to introduce CABA President, Francisca Sánchez and Jan Corea, CEO. B. Castro stated that the Pepperdine chapter is very active. The Montebello chapter is reactivated and scholarships were given out by the chapter. L. Nesrala stated the South Co. San Diego chapter had a scholarship breakfast. L. Nesrala attended the Riverside/San Bernardino regional conference. I. Trinklein stated that Chapter 58 had a very successful parent conference. The parents really liked that the conference was focused for them. I. Perez stated that a new chapter started in Whittier with parent leadership.

SESSION THREE: Affiliates, Liaisons, and Guests

3.1-California Teachers Association-CTA – Rosalinda Quintanar stated that CTA's membership decreased and they were reviewing the affiliates/organizations they will support. CABA is still going to be supported but at a lower level than in the past years.

3.2- 2-Way CABA—Carla Herrera stated that in August 2012 she was asked to be on the interim 2-Way CABA advisory board. The board consists of Marcia Vargas, Jan Corea, Magaly Lavadenz, and Erin Bostick Mason. A 2-Way CABA election was held as part of the CABA Board of

Directors election in May: the 2-Way CABE board members are Carla Herrera will remain on the board; Erin Bostick will also remain on the board and new members are Kris Nicholls, Adrienne Machado, and Adeline Blasingame.

SESSION FOUR: Presentations

4.1-CABE PDS-Elizabeth Jimenez presented CABE Professional Development Services Business and Marketing Plan 2013-2014. E. Jimenez is recommending the board approve Phase II of the PDS. (Item 4.1)

SESSION FIVE: Information and Discussion Items

5.1-CABE Strategic Plan- F. Sánchez stated the executive team has reviewed the current vision statement and mission statement and revised them. Vision: *“Biliteracy, educational equity, and 21st century success for all”*. Our Mission: *To support this central vision of biliteracy, educational equity, and 21st century success for all students, we will implement priorities, initiatives, and services designed to dramatically increase California’s capacity to create 21st century learning environments of high intellectual performance for all English Learners and to graduate all English Learners college, career, and 21st century ready and prepared to live their lives to their full potential”*. F. Sánchez stated that an accountability statement to this: *“As the premier organization focused on the education of California’s English Learners, we will judge ourselves as successful to the degree that we assist our districts, schools, and communities in achieving this 21st century vision of student success for every group of English Learners they serve”*. F. Sánchez gave the instructions for the activity *“Fishbowl”* and the Board members and staff participated in the *Fishbowl* activity. Board members and staff worked in strategic plan work teams according to the cardinal points.

5.2-Conference Update- D. Chwilinski presented the schedule for the CABE 2013-2014 upcoming parent and Para-Educator Conferences & Institutes. J. Corea stated the following districts/county offices participating on the CABE 2014 Plannin Committee are: Saddleback Valley USD, Anaheim City SD, Anaheim Union SD, OCOE, Long Beach USD, Palmdale SD, Pomona USD and LAUSD. D. Chwilinski stated that the exhibitor registration will be online for the first time. D. Chwilinski also stated a new promotion for exhibitors will be to register by October 31, 2013 and you will receive lead retrieval. The exhibit hall will be closed on Saturday.

5.3-Online Registration-OMS-J. Corea shared the new online registration program. J. Corea stated that registration for all regional conferences will now be online.

5.4- NABE Update-J. Corea stated that the NABE Conference will be in San Diego from February 13-15, 2014. J. Corea has talked with Yee Wan and Santiago Wood and NABE has welcomed CABE to have a pre-conference institute, which will be held at the NABE conference on February 12, 2014. The cost for the institute will be an additional \$75 of the full conference and NABE has agreed to divide the proceeds equally between CABE and NABE, after all expenses related to the February 12 activities are deducted.

5.5-Announcements-I. Perez invited the board to the CLSA conference.

SESSION SIX: Action Items

MOTION # 3-TO APPROVE THE CABE CONSENT CALENDAR: CABE STRATEGIC PLAN, CONTRACT WITH GARCIA, HERNANDEZ, SAWHNEY AND BERMUDEZ, PARTNERSHIP WITH NATIONAL URBAN ALLIANCE (ITEM 6.1)

Moved: L. Nesrala

Second: I. Trinklein

Motion passes: Yes

MOTION #4- BUDGET AND ACTUAL VARIANCE FOR THE PERIOD OF JULY 1, 2012- APRIL 30, 2013 (ITEM 6.2)

M. Younger stated the total cash as of June 30, 2013 in the bank is \$728,488. M. Younger stated the total asset: \$1,318,702; and total liabilities: \$259,041 and net assets: \$1,059,661. The total liabilities and net assets: \$1,318,702. Total Revenue for All Profit Centers: (\$83,247); Total Expenses: \$89,664; and Net Earnings/(Loss) is: \$6,417. M. Younger stated our revenue was lower this year because we did not receive 2Way CABE membership revenue. Total Revenue for headquarters: (\$107,384) and net earnings (Loss): \$105,840.

Moved: I. Trinklein

Second: I. Perez

Motion passes: Yes

MOTION # 5-THE BOARD DID NOT TAKE A VOTE ON THE PRELIMINARY BUDGET FOR FY 2013-2014 UNTIL THE PROVISION THAT THE FINANCE COMMITTEE PROVIDE BOARD WITH DETAILS ON JDA BUDGET AND THE BUDGET REFLECTS THE \$20,000 FOR STRATEGIC PLAN(ITEM 6.3)

M. Younger stated the total income budget for July 2013-June 2014 is \$2,680,317. The Actual FY 12-13 is \$2,388,434. A new item added to the budget is the *President's Budget*. M. Younger stated that there are approximately 1,900 members at this time. M. Younger reviewed the budget for General and Administrative; Membership and Chapter activities; Annual conference; CABE PDS Prof Development Services; Regional conferences and institutes; Publication and promotional sales; scholarships, advocacy and legislative; public relations; Grant-i3 and Project 2INSPIRE. F Sánchez stated she would like to see a budget established for JDA.

Moved: L. Ramirez

Second: I. Perez

Motion passes: Yes

MOTION # 6- TO APPROVE THE CABE 2015 LOCATION IN SAN DIEGO, CA WITH A COMMITMENT TO HAVE CABE 2016 IN NORTHERN CALIFORNIA (ITEM 6.4)

J. Corea and D. Chwilinski presented the proposed venue sites for CABE 2015 in Southern California and Northern California. D. Chwilinski recommended that the San Diego Towne & Country Resort because of the lower cost of hotel rooms, and rental fees, and the dates would be either be on March 3-7, 2015 or March 17-21, 2015.

Moved: I. Perez

Second: B. Castro

Motion passes: Yes

MOTION # 7- TO APPROVE PHASE II OF THE CABE PDS AND HAVE A SUBSEQUENT BUDGET WORK THAT CONTINENCY PLAN IS IN PLACE. (Item 4.1)

Several board members had questions regarding the budget for PDS. A discussion was held with questions and concerns shared along with the explanation of the projected revenues and profits. A thorough report and update will be provided to the board quarterly and CEO J. Gustafson-Corea and staff will closely and regularly monitor and analyze growth and progress.

Moved: F. Sánchez

Second: I. Trinklein

NAY: 1

Motion passes: Yes

MOTION # 8- TO APPROVE THE CONFUCIUS INSTITUTE COLLABORATION WITH THE PROVISIONS THAT ANY MATERIALS ALIGN TO THE COMMON CORE STANDARDS. (Item 6.6)

J. Corea presented a proposal from Confucius Institute to support them in curriculum to be used in Chinese and Spanish program. The agreement is for CABE's support in marketing and to review sample books in accordance with American common core standards. They would like these books show cased at the annual conference. F. Sánchez stated she would be agreement

with this as long as whatever curriculum was developed would be aligned to the common core standards. F. Sánchez recommended that Silvia Dorta-Duque de Reyes be involved with that part of the development of the curriculum if we move forward with the agreement.

Moved: F. Sanchez

Second: I. Perez

Motion passes: Yes

MOTION #9-(TABLED) TO MOVE TO FORM A SMALL COMMITTEE AND CONNECT WITH THE UNIVERSITY CREATE A CRITERIA FOR OTHER IHE BEFORE THE FELDING GRADUATE UNIVERSITY PROPOSAL IS APPROVED. THE COMMITTEE MEMBERS ARE: LETTIE RAMIREZ, ANNIE TORRES RODRIGUEZ, OLIVIA YAYHA, AND IRELLA PEREZ, AND BARBARA FLORES (Item 6.7)

J. Corea stated Felding Graduate University is proposing that formation of a CABE doctoral cohort. Some of the specific design and steps of implementation of the partnership Feilding is proposing include that CABE announce the Felding-CABE doctoral cohort on CABE website in August 2013, Felding will market and advertise the Felding-CABE doctoral cohort students. Felding will conduct recruitment events at the annual CABE conference. J. Corea stated there is no cost to the proposal.

SESSION SEVEN: CLOSED SESSION

7.1 The Board adjourned into closed session.

The next regular meeting of the CABE Board of Directors meeting will be September 21, 2013 at CABE Headquarters, 16033 E. San Bernardino Rd., Covina, CA

Attested and Approved,

Gloria Inzunza-Franco, CABE President

Jan C. Corea, CABE CEO