



2014-2015
CABE Board of Directors

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Francisca S. Sánchez
Retired

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Rosa Armstrong
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Director of Parent Relations
Marissa Lazo-Necco
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San Francisco Unified School District

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Stanley Lucero
Retired

Region III Representative
Olivia Yahya
Saddleback Valley
Unified School District

Region IV Representative
Laurie Nesrala
San Diego County Office of Education

Region V Representative
Imelda Trinklein
Antelope Valley High School District

Chief Executive Officer
Jan Gustafson-Corea

Legal Counsel
Mary T. Hernández
Garcia, Hernández,
Sawhney & Bermudez LLP

BOARD MINUTES
Confidential –DRAFT
June 28, 2014

Pursuant to a written notice by delivered to each member of the Board of Directors on June 19, 2014, the Board of Directors of the California Association for Bilingual Education held at regular board meeting at Westin Bonaventure Hotel, 405 S. Figueroa Los Angeles, CA 90071 on June 28, 2014

Board Members Present:

Francisca Sánchez, President; Ramón Zavala Vice President, Gloria Inzunza-Franco, Immediate Past President; Lettie Ramirez, Director of Secondary and IHE Affairs; Barbara Flores, Director of Community Affairs; Irella Perez, Director of Parent Relations; Rosa Armstrong, Director of Paraprofessional Affairs; Annie Rodriguez, Region I Representative; Stanley Lucero, Regional II Representative; Olivia Yahya, Region Representative III, Laurie Nesrala, Region IV Representative; and Imelda Trinklein, Region V Representative and Marissa Lazo-Necco, Director of Parent Relations.

Board Members Absent:

Raul Maldonado, Director of Financial Affairs; Elodia Lampkin Ortega, Director of Legislative and State Affairs; and Karling Aguilera-Fort, President Elect

Staff Members/ Legal Counsel Present:

Jan Gustafson-Corea, Chief Executive Officer; Yvette Chong-Coontz, Accounting Consultant, FJM; Elizabeth Jiménez, PDS; Delma Chwilinski, Director of Programs and Events, Maria Villa, Director of Parent and Family Engagement, Antoinette Hernandez, Parent Program Specialist, and Aida Madison, Executive Assistant

Guests Present:

Rosalinda Quintanar, CTA Liaison, Yolanda Lucero, 2-Way CABE board member, Patricia Wolf Kincade, 2-Way CABE board member, Maria S. Quezada, and Bonny Garcia, legal consultant.

SESSION ONE: Opening

- 1.0 Call to Order
- 1.1 Roll Call was taken
- 1.2 Selection of Time Keeper: L. Ramirez Observer: I. Perez
- 1.3 Approval of Agenda

MOTION #1- TO APPROVE THE AGENDA WITH THE FOLLOWING CHANGE OF THE ITEMS: Item 4.6, 4.7, 4.2, 4.8, 5.1, 5.2 5.4, Closed Session; Item 4.5, 4.4, 3.1, 4.1, 4.3, 5.3, 2.2, 2.3, 2.4, and Item 3.2.

Moved: B. Flores **Second:** R. Zavala **Motion passes:** Yes

MOTION #2- TO APPROVE THE MINUTES OF APRIL 1, 2014, BOARD OF DIRECTORS' MEETING WITH NO REVISIONS.

Moved: I. Perez **Second:** R. Armstrong **Motion passes:** Yes

4.6 – Strategic Plan – F. Sánchez stated two recommendations for implementation of Strategic Plan priorities. Recommendation #1- The Executive Committee recommends the Board approve the development of consultant contracts for project managers for the COMPASS priorities: 4.1-Multilingual Excellence, 4.2 Data Dashboard, 2.3-Design for Success Website, 4.6-Fund Development, 3.3-Partnerships Recommendation #2 – The Executive Committee recommends the Board approve the following: 2.2- Professional Development: Continue the existing contract with Elizabeth Jiménez to include responsibilities as project manager for this priority. 3.1-Family and Community: Assign responsibilities as project manager for this priority to Maria Villa. 3.4-Advocacy: Indicate that Martha Zaragoza-Diaz will serve as project Manager for this priority. 3.5/4.3-Membership/Chapters: Approve the Membership Drive Proposal being brought to the Board as a separate action item.

4.7 – CABA Membership Drive Proposal – F. Sánchez stated the Executive Committee recommends that the following Proposed 2014-2015 actions be approved: Hire a part-time employee or establish a consultant contract, build membership into the conference registration, recruit five people, get a free one-year membership and establish MOUs with other organizations; establish booth exchanges at conferences.

4.2 – CABA 2015 Planning – J. Gustafson-Corea stated The CABA 2015 Theme is: Legacy: Making 21st Century Multilingual Dreams Come True. J. Gustafson-Corea stated there are four universities on the planning committee this year. Jim Cummins is confirmed, Milton Chen is confirmed as speaker. F. Sánchez stated that Rita Moreno is being considered as speaker but is not confirmed. The ALS will be on Friday, March 6, 2015 from 10:30 a.m. to 2:30 p.m. and CABA will be partnering with Californians Together for this event.

4.8 – 2014-2015 Budget – Yvette Chong-Coontz stated she forecasting a surplus of \$475,000. Y. Chong-Coontz stated an increase of 12% revenue. Y. Chong-Coontz stated last year CABA budgeted \$2,779,333 and this year we budgeted \$2,800,330. The revenue was budgeted \$2,769, 757 and this year we budgeted \$3,052,460. There will not be a motion on this item at this time.

5.1 – Consent Calendar – F. Sánchez stated the MOU, Si Magazine Proposal will be removed from the consent calendar (Item 4.4)

MOTION #3- TO APPROVE THE CONSENT CALENDAR: MEMBERSHIP DRIVE PROPOSAL (ITEM 4.7), CABA 2015 THEME, STRATEGIC PLAN-RECOMMENDATION 1; STRATEGIC PLAN-RECOMMENDATION 2, MILEAGE AND TRAVEL COST RATES, STAFF RECOGNITION LEVELS, ADDITION OF AUTHORIZED CHECK APPROVERS/SIGNERS AND CHECK LIMITS.

Moved: B. Flores **Second:** L. Ramirez **Motion passes:** Yes

5.2 – Budget and Actual Variance Report for the period of April 1, 2014 to May 31, 2014- Y. Chong-Coontz stated the budgeted number of attendees (4-day); 2,025; actual number of attendees (4-day): 2,788. Budgeted number of attendees (2-day); 675; actual number of attendees (2-day): 821. Budgeted presenters: 128, actual number of presenters: 182. Total revenue budgeted \$1,069,000; actual \$1,766.696. Y. Chong-Coontz stated the total liabilities and net assets is \$2,179,452 as of May 31, 2014.

MOTION # 4-TO APPROVE THE BUDGET AND ACTUAL VARIANCE REPORT FOR THE PERIOD OF APRIL 1, 2014 TO MAY 31, 2014 (Item 5.2)

Moved: B. Flores
Yes

Second: I. Perez

Motion passes:

MOTION # 5-TO APPROVE THE BOARD MEETING DATES SEPTEMBER 12-13, 2014, NOVEMBER 14-15, 2014 (FRIDAY P.M. AND SATURDAY ALL DAY), MARCH 3, 2015 (SAN DIEGO) AND JUNE 12-13, 2015 (FRIDAY ALL DAY, SATURDAY ALL DAY) (Item 5.4)

Moved: L. Ramirez

Second: O. Yahya

Motion passes: Yes

CLOSED SESSION

4.1 – CABE 2014 Debrief – D. Chwilinski stated the CABE 2014 was very successful. She heard positive feedback from attendees. There were 4251 attendees. D. Chwilinski stated that the raffle raised nearly \$5,300. (Item 4.1)

4.5 – CABE PDS – Elizabeth Jiménez presented a progress report on the CABE Professional Development Services. E. Jiménez stated there were 2 consulting projects in 2013-2014; 11 Professional Development events hosted by county offices or organizations; and 2 site Professional Development at school and/or district sites. E. Jiménez presented the Projections for 2014-2015 CABE PDS Month by Month. (Item 4.5)

4.3 – Project 2INSPIRE – Maria Quezada presented an update on Project 2INSPIRE. M. Quezada stated some highlights of achievements and Year 1 survey results and evaluations for each project goal. M. Quezada stated that project evaluators and staff developed an annual survey to measure school readiness for parental engagement based on tools developed by Henderson & Mapp for the Iowa Parent Friendly School Toolkit. (Item 4.3)

2.2 – Legislative Update – Martha Zaragoza-Diaz stated sponsored bill **AB 2303**(Bloom) State Recognition & Award Program: Biliteracy Programs. Amended: May 23, 2014. Status: Senate Education Committee: Hearing on June 25, 2014. **SB 1174** (Lara) English Language Education. Amended April 23, 2014. Summary: This bill would amend and repeal various provisions of Proposition 227. M. Zaragoza-Diaz stated there concerns from several groups regarding this bill. M. Zaragoza-Diaz stated she suggested to Jan Gustafson-Corea about creating a work group to respond to the negative media. M. Zaragoza-Diaz also mentioned **SB 837** (Steinberg) Transitional Kindergarten Expansion-Kindergarten Readiness Act of 2014. Amended: May 28, 2014.

2.3 – President’s , Director and Regional Representatives’ Reports – J. Gustafson-Corea stated that after talking to Bank of America and reviewing the mortgage note, there is a penalty to pre-pay the mortgage for the building. Region 3 Representative- O. Yahya stated that Orange County chapter had an “amazing” meeting with over 60 people. The Whittier chapter had a Project 2 INSPIRE celebration ceremony. Region 2 Representative- S. Lucero stated the Madera chapter had parent conference, 2-Way conference and one for students. Region 4 Representative-L. Nesrala stated there is a new chapter in Palm Springs.

2.4 – CEO Report – CEO’s report was distributed to board members.

Adjournment – 3:58 p.m.

The next regular meeting of the CABE Board of Directors meeting will be September 12-13, 2014.

Attested and Approved,

CABE President

CABE CEO