



"Biliteracy, Educational Equity, and 21st Century Success for All"

DRAFT- BOARD MINUTES
January 20, 2018

2017-2018
CABE Board of Directors

Pursuant to a written notice be delivered to each member of the Board of Directors of the California Association for Bilingual Education held an open Board meeting on January 20, 2018 at CABE Headquarters, 20888 Amar Road, Walnut, CA 91789.

Board Members Present:

Elodia Ortega-Lampkin, President; Karling Aguilera-Fort, Immediate Past President; Annie Rodriguez, Vice President; Cristina Alfaro, Director of IHE Affairs; Barbara Flores, Director of Financial Affairs; Olivia Yahya, Director of Community Affairs; Rosa Armstrong, Director of Para-Professional Affairs; Marissa Lazo-Necco, Director of Parent Relations; Regina Piper, Director of State and Legislative Affairs; Annie Duong, Region I Representative; Esabel Cervantes, Region II Representative; Liberato Figueroa, Region III Representative; Norma Sandoval, Region IV; and Ana Donovan, Region IV Representative

Staff Members Present:

Jan Gustafson-Corea, Chief Executive Officer; Kris Nicholls, Director of Professional Development Services; Delma Chwilinski, Director of Programs and Events; Maria Villa, Director of Parent and Family Engagement; Norma Rocha, Manager, IT and Creative Design Team; Joshua Jauregui, Administrative Systems and Membership Relations Manager; Laura Diaz, Parent Specialist; Antoinette Hernandez, P2I Coach and Parent Specialist; Maria Valencia, Parent Specialist Claudia Lockwood, Multilingual Excellence Consultant; Enrique Gonzalez, Strategic Partnerships Consultant; Laurie Nesrala, Education Consultant and Membership Liaison; Rubí Flores; PD Specialist; Yvette Chong-Coontz, Accountant Consultant; Daniella Hernandez, P2I Contract Coordinator; Cynthia Vasquez-Petitt, Deputy Director; Martha Zaragoza-Diaz, Lobbyist; and Aida Madison, Executive Assistant

Legal Counsel Present/Guests:

Mary T. Hernández, Legal Counsel and Mary Hernandez, Legal Council

SESSION ONE: Opening

- 1.1 Roll Call
1.2 Observer: Marissa Lazo-Necco Timekeeper: Regina Piper
1.3 Adoption of Agenda

MOTION #1-TO APPROVE THE AGENDA OF JANUARY 20, 2018 AS PRESENTED ADDED 3.2-RESOLUTION FOR SALE, 4.5- INTERNATIONAL EDUCATION TRIP.

Moved: Barbara Flores Second: Esabel Cervantes Approved: Yes

- 1.4 Approval of the Minutes

MOTION #2-TO APPROVE THE MINUTES OF OTOBER 14, 2017 WITH NO REVISIONS.

Moved: Karling Aguilar-Fort Second: Marissa Lazo-Necco Approved: Yes

- 1.5 New Director of State and Legislative Affairs, Sworn in: Regina Piper

- President: Elodia Ortega-Lampkin
Immediate Past President: Karling Aguilera-Fort
Vice President: Dr. Annie Rodriguez
Director of Legislative/State Affairs: Regina Piper
Director of Community Affairs: Olivia Yahya
Director of Financial Affairs: Dr. Barbara Flores
Director of Para-Educator Affairs: Rosa Armstrong
Director of Parent Relations: Marissa Lazo-Necco
Director of Secondary & IHE Affairs: Dr. Cristina Alfaro
Region I Representative: Dr. Annie BichLoan Duong
Region II Representative: Esabel Cervantes
Region III Representative: Liberato Figueroa
Region IV Representative: Norma Sandoval
Region V Representative: Ana Donovan
Chief Executive Officer: Jan Gustafson-Corea
Legal Counsel: Mary T. Hernández

## **SESSION TWO: Reports—Directors’, Region Representatives’, CEO’s and Affiliate Reports**

- 2.1 President/Directors/CEO Reports-** Elodia Ortega-Lampkin stated she went to Tijuana along with SPI Tom Torklason, CDE Staff, CABE Board and Staff. Jan Corea stated her written report is around the six Goal Areas as well as upcoming travel in January and February.
- 2.2 Region Representatives’ Reports**  
Dr. Annie Rodriguez stated she is working closing with Laurie Nesrala, and Joshua Jauregui on a few chapters to respond with their financial statements. Dr. Rodriguez stated she has met with the region representatives regarding the Chapter of the Year there will be a chapter selected. Dr. Rodriguez stated that the region representatives met and had a JDA Planning meeting and it was very productive. Dr. Annie Duong stated region 1 has five chapters and they are active having meeting and giving scholarship. Esabel Cervantes stated that region 2 has been more active this year. Liberato Figueroa attended the Pepperdine chapter meeting and it there was a great turnout of about 70 parents and students. Norma Sandoval, region 4, stated chapter 65 Riverside is very active, Ana Donovan stated region 5 chapter #48 and #58 are very active, Teresa Rubaclavia is the new president #4.
- 2.3 Reports from CTA and CABTE –** Karen Cadiero-Kaplan provided a written report from CABTE and Jan Corea briefly highlighted some areas of the CABTE work with CTC.

## **SESSION THREE: Action Items**

- 3.1 CABE 2017-2018 Budget and Actual Variance Report for the period of July 1, 2017 to November 30, 2017**  
Yvette Chong-Coontz stated total current assets as of November 30, 2017 is \$746,683; Property and equipment, total assets; \$4,947,640; Total net liabilities: \$2.192,435; and Total liabilities and net assets: \$4,947,640. A new mortgage loan with Bank of the West related to the new building totals \$2,486,000. The value of new property including closing costs and fees is \$3,869,754

**MOTION #3- TO APPROVE THE CABE 2017-2018 BUDGET AND ACTUAL VARIANCE REPORT OF JULY 1, 2017 TO NOVEMBER 30, 2017.**

**Moved:** Barbara Flores

**Second:** Rosa Armstrong

**Approved:**

- 3.2 Strategic Plan Development**

Jan Corea shared some numbers: 44 P2I Contracts, over 1000 i3 parents in districts, 2 NPD sites; 573 Parents and para-educators, 4 regional conference, 1 annual and 1 summer institute, 500 plus DLI Programs, 100 ELLLI fellows, partners. Jan summarized the Board input on the CABE vision and mission from the October 2017 retreat.  
CABE Vision: Biliteracy, multicultural competency and educational equity for all.

CABE Mission: To support the vision of biliteracy, multicultural competency and educational equity for all students, we will embody our shared values by implementing priorities, initiatives and services designed to increase California's capacity to create global, caring learning environments that promote biliteracy/multiliteracy and support English learners and all diverse populations to graduate college, career, and globally prepared to live their lives to their fullest potential.

THERE IS NO MOTION ON THIS AGENDA ITEM 3.2

### **3.3 Resolution of Sale**

Jan Corea reviewed the Resolution of Sale for the building in Covina. This Resolution of Sale will give Jan Corea authorization and directed to take all actions she deems necessary or desirable to accomplish the sale of the Covina Property. The Resolution of Sale is attached for complete details.

**Moved:** Esabel Cervantes

**Second:** Norma Sandoval

**Approved:** Yes

## **SESSION FOUR: Information and Discussion Items**

### **4.1 CABE 2018**

Delma Chwilinski stated that the registration is at 1,800 so far. A large marketing mailing is going out for over 1,000 superintendents. Delma asked for the board members that would like to do the write-up/description for the board award recipient- Jerry Brown (Martha Zaragoza-Diaz); Jorge Argueta (Annie Rodriguez), and the due date is: February 1, 2018.

### **4.2 NABE Request**

Jan and Elodia will meet with NABE leaders next month at the NABE conference to discuss dates and location for NABE's return to California in 2020.

### **4.3 Building Update**

Jan Corea gave an overview of the timeline from when the new building was on the market in May 2017 through the loan process and the move-in in December 2017.

### **4.4 International Education trip**

Jan Corea stated that for now the trip to Cuba will be postponed due to the political climate and restrictions.

## **LUNCH and LEGISLATIVE UPDATE**

### **Legislative Update**

Martha Zaragoza-Diaz stated that on January 10, 2018 the Governor presented his initial 2018-19 budget plan to the Legislature. Key Features of the Governor's Budget Plan: Reserves, Schools and Community Colleges: creates an online community college (\$100M one time, \$20M ongoing); Infrastructure and Equipment; and Others. Martha stated that two pieces of legislation will be sponsored by CABE and Californians Together. The language for both of these bills have been submitted to Legislative Counsel and authors for these bills have not been secured. The two bills are: 1. Inclusion of the

California Spanish (CSA) in California's accountability system. 2. Establishment and implementation of an incentive grant program for dual language immersion programs, transitional or developmental bilingual programs and early learning dual language learner programs.

**SESSION FIVE:**

**5.1 Observer and Timekeeper Reports**

Observer: Marissa Lazo-Necco stated everyone was very cooperative.

Timekeeper: Regina Piper stated the meeting was pretty good on staying on time.

**SESSION SIX: CLOSED SESSION**

**SESSION SEVEN: Adjournment**

**7.1 Meeting is adjourned**

The next regular Board meeting of the CABE Board of Directors is scheduled at CABE 2018, March 27, 2018

**Attested and Approved,**



**CABE President**



**CABE CEO**