



DRAFT- BOARD MINUTES
October 14, 2017

Pursuant to a written notice be delivered to each member of the Board of Directors of the California Association for Bilingual Education held an open Board meeting on October 14, 2017 at Catamaran Resort Hotel and Spa, 3999 Mission Blvd., San Diego, CA 92109.

Board Members Present:

Elodia Ortega-Lampkin, President; Karling Aguilera-Fort, Immediate Past President; Annie Rodriguez, Vice President; Cristina Alfaro, Director of IHE Affairs; Barbara Flores, Director of Financial Affairs; Olivia Yahya, Director of Community Affairs; Rosa Armstrong, Director of Para-Professional Affairs; Marissa Lazo-Necco, Director of Parent Relations; Annie Duong, Region I Representative; Esabel Cervantes, Region II Representative; Liberato Figueroa, Region III Representative; Norma Sandoval, Region IV; and Ana Donovan, Region IV Representative

Board Members: Karen Cadiero-Kaplan, Director of State and Legislative Affairs

Staff Members Present:

Jan Gustafson-Corea, Chief Executive Officer; Kris Nicholls, Director of Professional Development Services; Delma Chwilinski, Director of Programs and Events; Maria Villa, Director of Parent and Family Engagement; Norma Rocha, Manager, IT and Creative Design Team; Joshua Jauregui, Administrative Systems and Membership Relations Manager; Laura Diaz, Parent Specialist; Antoinette Hernandez, P2I Coach and Parent Specialist; Maria Valencia, Parent Specialist Claudia Lockwood, Multilingual Excellence Consultant; Enrique Gonzalez, Strategic Partnerships Consultant; Laurie Nesrala, Education Consultant and Membership Liaison; Yvette Chong-Coontz, Accountant Consultant; Martha Zaragoza-Diaz, Lobbyist; and Aida Madison, Executive Assistant

Legal Counsel Present/Guests:

Mary T. Hernández, Legal Counsel; Rosalinda Quintanar, CTA Liaison; and Monique Ramos, part-time lobbyist

SESSION ONE: Opening

- 1.1 Call to Order
1.2 Roll Call – Aida Madison
1.3 Selection of Observer: Annie Duong Timekeeper: Rosa Armstrong
1.4 Adoption of Agenda

MOTION #1-TO APPROVE THE AGENDA OF OCTOBER 14, 2017 AS PRESENTED WITH NO REVISIONS.

Move: Norma Sandoval Second: Esabel Cervantes Approved: Yes

- 1.5 Approval of the Minutes

MOTION #2-TO APPROVE THE MINUTES OF JUNE 3, 2017, WITH NO REVISIONS.

Move: Karling Aguilera-Fort Second: Barbara Flores Approved: Yes

2016-2017
CABE Board of Directors

President

Karling Aguilera-Fort

San Francisco Unified School District

President Elect

Elodia Ortega-Lampkin

Lodi Unified School District

Vice President

Dr. Annie Rodriguez

San Francisco Unified School District
(Retired)

Director of Legislative/State Affairs

Dr. Karen Cadiero-Kaplan

San Diego State University

Director of Community Affairs

Dr. Barbara Flores

CSU, San Bernardino

Director of Financial Affairs

Raul Maldonado

Palmdale School District

Director of Para-Educator Affairs

Rosa Armstrong

Palmdale School District

Director of Parent Relations

Marissa Lazo-Necco

San Bernardino County
Superintendent of Schools

Director of Secondary & IHE Affairs

Dr. Lettie Ramirez

CSU, East Bay

Region I Representative

Dr. Annie BichLoan Duong

San Joaquin County Office of Education

Region II Representative

Esabel Cervantes

Salinas City Elementary SD

Region III Representative

Olivia Yahya

Saddleback Valley
Unified School District

Region IV Representative

Norma Sandoval

Lakeside Union USD

Region V Representative

Ana Donovan

SCVI/iLEAD Charter School

Chief Executive Officer

Jan Gustafson-Corea

Legal Counsel

Mary T. Hernández

Garcia, Hernández,
Sawhney, LLP

## **SESSION TWO: Directors', Region Representatives', CEO's and Affiliate Reports**

- 2.1 Update on our New Building-** Jan Corea stated that the loan process for the new building is continuing and we will probably be closing escrow the last week of October or early November 2017. The building is located at 20888 Amar Road, Walnut, CA. Jan stated that we may move in the week before Christmas.
- 2.2 President/Directors/CEO Report-** Elodia Ortega-Lampkin stated that she attended the staff retreat in August 2017. Elodia visited the consulate of Mexico in Sacramento along with Jan, Enrique, Martha Zaragoza-Diaz. Elodia stated that she attended a school in Madera that opened a dual immersion program. Annie Rodriguez stated that she is reviewing the Chapter of the Year criteria to try and encourage the chapters to become active. Jan Corea stated that the CEO report is in six goal areas. At the end of each report, there is a travel summary and anticipated/upcoming travel. Jan Corea stated she and Yvette have been working closely with the realtor on the purchase of the new building and completing the loan application and will be closing escrow in October.
- 2.3 Region Representatives' Report-** Region 1- Annie Duong stated that there are five chapters in Region 1 and four are active and she is working with the other chapter to reactive it. Region 2-Esabel Cervantes stated five chapters and one chapter she has had no communications. There is no chapter representing Salinas, however, in Esabel's district there are four schools and one academy doing dual immersion. There are about 1,600 students in the dual language programs in the Salinas district. Region 3-Liberato Figueroa stated Orange County chapter had their first meeting on October 1, 2017. Liberato stated he will attend the Pepperdine Chapter meeting on Saturday, October 28, 2017. Baldwin Park chapter reached out and indicated they want to reactive the Chapter 19. Region 4-Norma Sandoval stated there maybe chapters that will reactive in the Eastern San Diego area. Region 5- Ana Donovan stated that Ventura County Chapter held their annual Mini-conference and they had over 300 attendees.
- 2.4 Report from CTA-**Rosalinda Quintanar provided an update on CTA and the work being done with the DACA students/teachers. Rosalinda stated that anyone interested in attending the meeting/workshop on immigrant rights at the Hotel Bonaventura on October 21, 2017, to please contact her.

## **SESSION THREE: CLOSED SESSION**

### **SESSION FOUR: Action Items**

- 4.1 CABE 2016-2017 Budget and Actual Variance Report and Investment Report –**
- MOTION #3 – TO APPROVE THE CABE 2016-2017 BUDGET AND ACTUAL VARIANCE REPORT AND INVESTMENT REPORT AS PRESENTED.
- Move:** Barbara Flores                      **Second:** Olivia Yahya                      **Approved:** Yes
- 4.2 2017-2018 Final Report-**
- Elodia Ortega-Lampkin stated the Board approved the 2017-2018 budget during Closed Session.
- MOTION #4 – TO APPROVE THE 2017-2018 FINAL BUDGET
- Move:** Olivia Yahya                      **Second:** Annie Rodriguez                      **Approved:** Yes
- 4.3 Audit Report Update-** Rosa Armstrong stated the Audit Committee met on October 10, 2017 with the auditors and reviewed the audit report and management letter. Rosa stated the Audit Committee approved the audit report unanimously.

MOTION #5-TO APPROVE THE AUDIT REPORT AS PRESENTED

**Move:** Rosa Armstrong      **Second:** Ana Donovan      **Approved:** yes

- 4.4 CABE 2018 Board Awards** – Jan Corea stated that since CABE 2018 is in Sacramento it is recommended that the Board Awards at CABE 2018 be presented on Wednesday night (March 28) to key people in legislature. Governor Jerry Brown, and SPI Tom Torlakson along with Dolores Huerta. Jan thanked Elodia Ortega-Lampkin for the connection with Ms. Huerta. Jan stated that in lieu of presenting additional Board Awards at Thursday and Friday General Sessions, provide Gubernatorial Candidate and SPI Candidate Forum/Conversations. Annie Rodriguez presenting the nominee, Jorge Argueta. Elodia Ortega-Lampkin proposed that the Assembly Members Eloise Reyes, and Kevin McCarty be honored at Administrative Leadership Symposium on Friday, March 30, 2018 and Mr. Argueta be honored at the Seal of Excellence Banquet.

MOTION #6 – TO APPROVE THE CABE 2018 BOARD AWARDS- GOVERNOR JERRY BROWN-LEGISLATIVE, SUPERINTENDENT OF PUBLIC INSTRUCTION, TOM TORLAKSON; DOLORES HUERTA; ASSEMBLY MEMBER, ELOISE REYES AND ASSEMBLY MEMBER KEVIN MCCARTY AND BILINGUAL AUTHOR AND POET, JORGE ARGUETA.

**Move:** Barbara Flores      **Second:** Annie Duong      **Approved:** yes

- 4.5 CLSBA/CABE CO-SPONSORED INITIATIVE –**

MOTION #8 – TO APPROVE THE CLSBA/CABE CO-SPONSORED INITIATIVE AS PRESENTED

**Move:** Marissa Lazo-Necco      **Second:** Liberato Figueroa      **Approved:** yes

- 4.6 APPOINTMENT OF CABE DIRECTOR OF LEGISLATIVE AND STATE AFFAIRS –**

MOTION #9 – THE BOARD VOTED TO APPOINTMENT MS. REGINA PIPER AS THE NEW DIRECTOR OF LEGISLATIVE AND STATE AFFAIRS.

**Move:** Rosa Armstrong      **Second:** Barbara Flores      **Approved:** yes      **Nay:** one

- 4.7 CABE 2020 VENUES –**

Delma Chwilinski presented the information (i.e. dates, rental fees, hotel rates) on different venues to the board to consider for CABE 2020 in Northern and Southern California. The venues are: Palm Springs Convention Center, Los Angeles Convention Center, San Francisco Hilton and Parc 55 and the San Jose Convention Center.

MOTION #10 – THE BOARD VOTED TO APPROVE SAN FRANCISCO HILTON AS THE VENUE FOR CABE 2020.

**Move:** Karling Aguilera-Fort      **Second:** Annie Duong      **Approved:** yes

**SESSION FIVE: INFORMATION AND DISCUSSION**

- 5.1 Legislative Report**-Martha Zaragoza-Diaz stated that there are more than 700 bills on the Governor Brown's desk awaiting his review and action. The Assembly passed approximately 970 of its bills to the Senate; 56% of the measures introduced. The Senate passed 514 of its own bills; 63% of the bills introduced in the upper house. Per Capitol Track, approximately 472 Assembly Bills and 243 Senate Bills are on the Governor's desk. Martha stated that the bills CABE supports is AB 952 (Reyes) The Bilingual Teacher Professional Development Program which requires the Commission on Teacher Credentialing (CTC) to establish a process to identify short-term, high-quality pathways to

address the shortage of bilingual education teachers. CABE supports AB 1142 (Medina) State Seal of Biliteracy which would replace that criterion with one requiring that a pupil pass the California Assessment of Student Performance and Progress for English language arts, administered in grade 11, at or above the "standard met" achievement level. CABE is also supporting AB 699 (O'Donnell) Educational Equity: Immigration Status, SB 54 (deLeon) Law Enforcement: Sharing Data, SB 68 (Lara) Postsecondary Education: Exemption from Non-Resident Tuition, and SB 257 (Lara) School Admissions: Pupil Residency: Pupils of Deported Parents. Rialto USD and Fontana USD are the partners on this grant.

## **5.2 New Grants Overview-**

Jan Corea stated these are the grants CABE received the NPI grant: Project DELIGHT-\$2.75 mil (\$550,000/yr), it focuses on Dual Immersion Parents; SOBRATO-Project PIPELINE, it focuses on Bilingual Teacher Pipeline, Administrator Support Network-\$750,00 (\$375,000/yr); CA Endowment-Safe Have Schools, it focuses on Safe Haven Schools Immigration Resources for parents and families-\$50,000; and the CCEE-EL PLN: English Learner Professional Learning Networks, it focuses Local Control Accountability Plans-\$304,000 (2 yrs).

## **5.3 Strategic Plan-Program Plans and Updates for 2017-2018**

- Claudia Lockwood presented an update on Multilingual Excellence. Claudia stated she will send the SEAL school visit dates for the upcoming year. She encouraged for the board members that have not visited a school to sign up. Claudia stated she continues to serve as ELLLI steering committee and curriculum committee member. - Laurie Nesrala presented an update on Designing for Success Website, Laurie stated key highlights are Dual Immersion Planning Guide, Translation of Resource Center, Chapter Webpages, PDS Section Expanded and E-Newsletter. Laurie stated she is sent an email to board members to request which speakers they would like to introduce at CABE 2018. -Delma Chwilinski presented the highlights for Professional Development. Delma stated that the conference has been successful (increased attendance/revenue); the Sponsor/Partners Appreciation Luncheon; Enhanced Award Nominations submission/judging process for the annual is online; and the targeted marketing publicizing procedure is continuing through email blast, mailings to reach over 40,000 contacts. – Jan Corea presented the Family and Community Engagement (Maria Villa was not present) highlights and accomplishments for 2016-2017. Jan stated P2i Partnered with 24 school districts and served over 1800 families, Plaza Comunitaria celebrated the graduation of 46 adult students from Primaria, 38 from junior HS and 14 from Preparatoria-total 97, 13 Parent leaders took on active roles in presenting to school board, led LCAP sessions, conducted presentations to school staff, parent to parent presentations, presented to SBE and at CABE's regional/annual conferences, and developed a Family Engagement brochure. -Kris Nicholls presented the highlights. Kris stated the ELPAC Institutes for administrators, Dual Immersion Planning Guide (online), Elementary Spanish Dual Immersion Intensive Institute, and Secondary Spanish Dual Immersion Symposium. – Enrique Gonzalez presented the highlights for Strategic Partnerships. Enrique stated these accomplishments-Partnership with Mexico for CABE 2017, Partnership between CABE and SEE in Baja, CA for Binational Glad, IME Becas grant for Plaza Comunitaria 40K+ and Partnerships at National level with Mexico. -Martha Zaragoza-Diaz stated the highlights are Development and approval and EL Roadmap, two sponsored bills –AB952 and AB 1142., \$5 million in grant funding for bilingual teacher PD, ESSA—California State Plan, ELLLI and the presence at SBE from CABE Board members and staff. -Jan Corea presented the highlights for Membership. Jan stated the key Membership accomplishments for 2016-2017 are: All chapters and Affiliates attended JDA, strong membership presence at Regional Receptions and conference, the cleanup of internal membership database system, upgrade to Basecamp 3 and restructuring of team: Josh, Laurie, Roxy, Stanley, Region Reps, and VP. -Jan Corea presented the highlights for the Fund Development. Jan stated there is a year-end surplus budget of over \$450K, we exceeded sponsorship goals, the grant applications: NPD, Sobrato, CA Endowment, IME and CCEE.

**5.4 Election Committee Overview**

Jan Corea presented the election policy and shared the information that was sent to the candidates for the last year's election. Elodia Ortega-Lampkin requested that any suggestions or recommendations/comments regarding the election policy be submitted to the Election Committee as soon as possible.

**5.5 EL Roadmap**

Jan Corea presented the California English Learner Roadmap with the Board. Jan stated there are four principles: #1: ASSETS-ORIENTED AND NEEDS-RESPONSIVE SCHOOLS, Principle #2: INTELLECTUAL QUALITY OF INSTRUCTION AND MEANINGFUL ACCESS, Principle #3: SYSTEM CONDITIONS THAT SUPPORT EFFECTIVENESS, and Principle #4: ALIGNMENT AND ARTICULATION WITHIN AND ACROSS SYSTEMS.

**5.6 Cuba**

Jan Corea stated that Olivia Yahya won the trip to Cuba in December 27-January 4, 2018! Jan stated that Delma and Dr. Annie Rodriguez and Jan made a pre-trip to Cuba in July.

**5.7 Observer and Timekeeper Report**

**SESSION SIX: Adjournment**

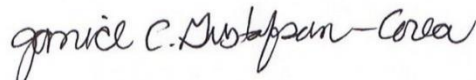
**6.1 The meeting was adjourned 3:00 p.m.**

The next regular meeting of the CAFE Board of Directors will be on January 20, 2018. Location to be announced.

**Attested and Approved,**



CABE President



CABE CEO